



▶ Business and Professional Services

Did you know...?

Apprenticeships enable businesses to shape and build their skills base resulting in improved business performance

Apprenticeships
BY NELSON AND COLNE
COLLEGE



Apprenticeships your way.





Business and Professional Services

In today's fast paced business environment, companies must operate at peak performance while remaining flexible enough to meet the demands of this ever changing sector.

Nelson and Colne College have a long successful history of working with employers both large and small across East Lancashire to improve business performance and effectiveness. We can also tailor our programmes to meet your business needs.

Apprenticeships Available

Available
from levels
2 to 5*

- ▶ Accounting
- ▶ Credit Controller
- ▶ Business and Professional Administration
- ▶ Contact Centre Operations
- ▶ Marketing
- ▶ Retail
- ▶ Social Media and Digital Marketing
- ▶ Sales and Telesales
- ▶ IT
- ▶ Financial Services Customer Advisor

Other Qualifications

- ▶ Team Leader/Management
- ▶ Health and Safety in the Workplace
- ▶ Customer Service
- ▶ Plus any bespoke areas relevant to this industry

For any additional qualifications talk to our Apprenticeship team about your business needs.

Our Services

- A **FREE** and unique recruitment and talent matching service
- A **FREE** training needs analysis
- Apprenticeship Levy and funding advice and support
- Upskilling existing members of staff
- Work placements and traineeships
- High quality and bespoke training packages
- Training advice and guidance

Contact Us

Apprenticeship Team

✉ apprenticeships@nelson.ac.uk ☎ 01282 440 319

Apprenticeships your way.

www.nelson.ac.uk

*Levels vary depending on the availability of Apprenticeship framework/standards