

# YOUR FUTURE STARTS RIGHT HERE

ACCRINGTON & ROSSENDALE  
COLLEGE

TECHNOLOGY & SKILLS CENTRE

ACCRINGTON & ROSSENDALE COLLEGE  
PROSPECTUS 2023-2024



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# RIGHT ON YOUR DOOR STEP.

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# WELCOME! YOUR FUTURE STARTS RIGHT HERE.

Accrington and Rossendale College is an extraordinary place to study. Right now, you will be making valuable and informed choices about your future, and we are here to help you every step of the way.

**Morag Davis**  
Accrington & Rossendale College  
Centre Principal

Accrington and Rossendale College is a hidden gem in the borough of Hyndburn. We support young people like you to reach your fullest potential right here on your doorstep with an Ofsted Outstanding education.

We pride ourselves on developing confident, ambitious, highly qualified and skilled young people. There are many extraordinary resources and opportunities our students can take advantage of including, expert teaching teams and highly qualified support staff, outstanding student support and excellent employer links.

Outstanding holistic student support will help you to develop the study skills, professional conduct and work-readiness you need to make a success of your studies and move confidently towards your career. We value you and are here to provide the support and guidance you need to achieve your potential.

Not only will you have access to a wide range of support services, you will also be given the skills and knowledge you need to thrive in your chosen career.

With our employer links, industry standard equipment and facilities, and qualifications designed for industry – we give you all you need to flourish in life after college.

So, go forward, take that step and be the best that you can be to unlock your full potential. Your future starts right here.



# EXTRAORDINARY RESULTS RIGHT HERE

We're so proud of our Class of 2022, their hard work and dedication has resulted in another year of consistently high pass rates with students progressing on to top universities, apprenticeships and employment.

In 2022, our students achieved an extraordinary

**99%** Advanced Vocational pass rate

**88%** of Advanced Vocational students achieved at least one D\* - M grade

**48%** of Advanced Vocational students achieved at least one D\* - D grade

**What does this mean for you?**

Our 2022 results, combined with our long-standing history of students achieving consistently high pass rates year upon year confirms that our teaching teams are outstanding. They understand what each student needs to support them to achieve their very best, and encourage them to reach for their goals.

# PROUD TO BE THE ONLY **'OUTSTANDING'** FURTHER EDUCATION COLLEGE IN LANCASHIRE

OFSTED  
MARCH 2022

Our most recent Ofsted Inspection, as part of the Nelson and Colne College Group, confirmed that Accrington and Rossendale College is Outstanding, and we couldn't be prouder!



# WHAT OFSTED SAID

OFSTED  
MARCH 2022

“Learners and apprentices love being learners at the College. They describe their teachers and trainers as inspirational and knowledgeable.”

“Learners and apprentices embody the outstanding culture of high standards across all of the College sites. They are passionate and highly motivated about their education and futures.”

“Teachers and trainers create highly supportive, calm learning environments in which learners and apprentices thrive. Learners rapidly build their confidence and produce work of a very high standard.”

# OUR HIDDEN GEM

**Right on your doorstep.**

Here at Accrington and Rossendale College we welcome, encourage, and provide outstanding education to all. At the heart of everything we do, is you! We're very proud to have served our community over many years and offer an 'Outstanding' education to Hyndburn, Rossendale and beyond.

Our sole focus is to find the hidden gem in you. Helping you to reach your full potential with the support of our expert teaching teams, high quality qualifications and state-of-the-art facilities – we will guide you to thrive in your life after high school.





# PROUD TO BE GREEN

Here at College, sustainability is important to us. We have a core aim to embrace the Government's net zero carbon ambitions and to reshape our impact on the environment in all that we do. We believe that it is vital to promote a "green" ethos among our students and staff.



## THE SUSTAINABILITY GROUP

The College's Sustainability Group has worked hard to raise awareness of the environmental issues we face, and the whole College has agreed on challenging, but achievable goals to reduce our carbon footprint. The Sustainability Group is managed by the Facilities Management Team and consists of voluntary representatives from a variety of departments, including staff and students.

The Sustainability Team meets every six weeks and its role is to:

- ▶ Review progress against targets
- ▶ Formulate new ideas for improvements and contribute to the action plan
- ▶ Be ambassadors for sustainability at the College
- ▶ Aid communication across all functions of the College



**STUDENT PARTICIPATION AND LEADERSHIP IN THIS GROUP IS VITAL. WHY NOT GET INVOLVED AND MAKE A DIFFERENCE?**

**THESE ARE SOME OF THE STEPS WE HAVE TAKEN TO BECOME A MORE SUSTAINABLE COLLEGE.**

## RECYCLING HUB

We have our own Recycling Hub, located inside the refectory. The Recycling Hub consists of various recycling containers in which students and staff can recycle a variety of items, often things you wouldn't have even thought about recycling!

## CYCLE TO COLLEGE SCHEME

A joint initiative between the Sustainability Team and the Health and Wellbeing group to promote a 'Cycle to College' scheme has resulted in an increased number of students and staff using a bicycle to travel to College. Bike sheds have also been built with the aim to get even more staff and students cycling to College to reduce car emissions!

## SWITCH IT OFF CAMPAIGN

Our Sustainability Group launched a campaign named 'Switch it Off'. The campaign aimed to get staff and students to switch off computers, light switches, and other equipment whilst not in use and to raise awareness of our energy usage.

For the campaign, the group held a competition for students to design a sticker to put on all electrical items and light switches asking people to switch them off.

## USE BIODEGRADABLE MATERIALS

We are proud to use biodegradable event materials and supplies where we can!

## PROTECTING THE BEES

We take the time to protect the bees with our wildflower garden that you can find on the campus grounds.

# STUDENT LIFE

As a student at Accrington and Rossendale College, you will get to experience life as a young adult where you will be given the independence to manage your own time, make use of our study spaces, socialise with friends and access support when you need it.

## STUDY ZONES

We have plenty of areas dotted around campus where you can plug in and focus alongside your peers in quiet areas dedicated to studying.

## SOCIAL SPACES

College is more than just getting the skills and knowledge you need for the next steps in your career but a place where you make lifelong connections with friends and teachers. From cafés to our wildflower garden – spaces made for you to enjoy and relax.

## PLACES TO EAT

We have two Cafés spread across our campus plus a refectory which offers a selection of healthy breakfasts and lunches from sandwiches to pies. We cater to dietary requirements including vegetarian, Halal and vegan. Don't miss out on our special menus that introduce new tastes from across a wide range of cultures to celebrate religious and national awareness days.

## STUDENT DISCOUNT

When you become a College student, you will have access to a wide range of student discounts including UNiDAYS and Student Beans which offer fast, free and exclusive deals for students. There is also the opportunity to get discounts from local businesses too!

## STUDENT FOCUSED EVENTS

### FRESHERS' FAIR | AWARDS CEREMONIES CELEBRATION EVENTS

We hold events throughout the academic year to support and celebrate you. Whether that is fun activities including Crocodile Joe, Birds of Prey or Ice Cream to our more formal events such as our exclusive Spotlight Awards ceremony. All of our events are designed to reward and recognise you.

# EXTRA-CURRICULAR

Right here discover your hobbies, bring your learning to life, make new friends and most of all support your health and wellbeing.



## OUR EXTRACURRICULAR ACTIVITIES WILL HELP YOU:

### CONNECT

**Ignite a passion, make new friends and connections and get involved with an array of activities.**

- ▶ Book Club
- ▶ Creative Writing
- ▶ Freshers' Fair
- ▶ Games Club
- ▶ IT Gaming
- ▶ Pumpkin Carving
- ▶ Reptile Experience

### KEEP LEARNING

**Develop important career and life skills.**

- ▶ Circus Skills
- ▶ Cooking on a Budget
- ▶ Cycle Maintenance
- ▶ Driving Theory
- ▶ Financial Wellbeing
- ▶ Hair and Beauty Masterclasses
- ▶ Call Push Rescue Training

### GIVE

**Stretch and challenge yourself to make a difference, to both you and others.**

- ▶ Ambassadors
- ▶ Community Action Projects
- ▶ Care Home Volunteer Supporters
- ▶ Duke of Edinburgh's Award
- ▶ Fundraising Opportunities and Events
- ▶ Other Volunteering Opportunities
- ▶ Wellbeing Peer Supporters
- ▶ Young Leaders

### TAKE NOTICE

**Be aware of your wellbeing and reflect on the world around you.**

- ▶ Animal Therapy
- ▶ Fitography
- ▶ Litter Picking
- ▶ Meditation and Relaxation
- ▶ Mindful Walks
- ▶ Mindfulness and Wellbeing Workshops
- ▶ Sustainability Group
- ▶ Yoga and Pilates

### BE ACTIVE

**Keep both your body and mind fit and healthy through sport and leisure.**

- ▶ Archery
- ▶ Badminton
- ▶ Basketball
- ▶ Netball
- ▶ Clubbercise/Glow Fit
- ▶ College Gym
- ▶ Cricket
- ▶ Cycling and Bikeability
- ▶ Exercise Classes e.g HIIT and Circuit Training
- ▶ Female Only Sessions
- ▶ Multisports
- ▶ Rounders
- ▶ Running Groups and Challenges
- ▶ Self Defence
- ▶ Seven-a-side Football
- ▶ Skiing
- ▶ Football
- ▶ Table Tennis

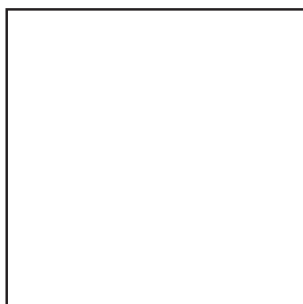
# TRAVEL

Travelling to and from college has never been easier. With regular buses from numerous destinations across Lancashire. Scan the QR code below for more information and for details on specific routes.

## SCAN

Accrington and Rossendale College is well served by public transport and you will find that there is a wide range of travel options available to get to College.

Why not scan the QR code below for more information and for specific routes.



### DRIVING AND PARKING

If you drive already or pass your test during your time at College, you can park in our secure car park. Disabled parking is available for blue badge holders too.

### CYCLING

Not only is cycling great for your health it is the greenest way to travel! We have a safe space to securely store your bike. Speak to Student Services for the passcode to gain access.

### TRAIN

Accrington Train station is only a 15-minute walk from the station to the College.

Travelling by train? Plan your journey here [thetrainline.com](https://www.thetrainline.com)

\*subject to eligibility

### FREE BUS TRAVEL

All of our students can access our termly bus passes, which can also be used on weekends and in the holidays. You may also be eligible for **FREE\*** bus travel if your annual household income is under £35,000.

### BUS PASSES

You can get our Transdev termly Lancashire and Blackburn bus passes which cover a wide geographical area including Burnley, Blackburn, Clitheroe and Colne. There are a number of additional bus services which operate in the Accrington area from the Pilkington Bus Company.

Traveling by Transdev buses? Get the TransdevGo app now, buy tickets and check timetables.

[transdevbus.co.uk/app](https://transdevbus.co.uk/app)



# SUCCESS HAPPENS RIGHT HERE.

**Our students are at the heart of everything we do! We are here to support and encourage them to reach their highest potential, and we couldn't be prouder of their successes. There is a hidden gem in all of them!**

## DISCOVER MORE

Scan the QR code to read more about our students and their journeys that start right here at Accrington and Rossendale College.



# IT ALL STARTS RIGHT HERE.



Right here at Accrington and Rossendale College, we have formed exciting partnerships with many local, regional, and national employers.

We aim to bring together industry professionals and expert staff to help develop the next generation of professionals that best prepares our young people of Hyndburn and Rossendale and beyond to reach their full potential.

## INDUSTRY DAYS

We hold a series of Industry Days for our students with prestigious companies. These days are a great chance to learn, get inspired and make valuable employer connections to help boost your future employment prospects.

## GUEST SPEAKERS

As part of your studies, we aim to provide you with key insights into different industries by welcoming on-site key employers who can offer practical guidance, support, tips and information to best prepare you for your future. Talks will also complement your studies and give you real-life context to what you learn in the classroom.

## WORK PLACEMENTS

Many of our courses offer work placement opportunities that provide our young people with hands-on experience within the industry. It allows students to put into practice the knowledge they have learned during their studies and gain practical on-the-job skills.

# WE'VE GOT YOUR BACK. ■

College can be exciting, rewarding and challenging. It will allow you to grow personally and academically, a helping hand to prepare you to thrive in your next steps; whether that is studying at university, gaining employment or securing an Apprenticeship. Our support teams provide you with services that can help you flourish and give you that extra support when needed.

Freya Rawcliffe  
Health and Social Care at ARC

**“I definitely felt supported at Accrington and Rossendale College. Even when I struggled, they got me back on track and supported me to achieve my highest goals.”**

# WE'RE HERE TO SUPPORT YOU.

## CAREERS

Our dedicated team is available all year to offer you information, advice and guidance about your future aspirations and career goals and how we as a College can support you to aim high.

## UCAS

At College, you will get extra help and support with your UCAS application. From one to one sessions, to personal statement advice - we're here to help!

## SAFEGUARDING AND WELFARE

Our team of highly trained professionals are here to ensure you feel safe and will support you through all safeguarding concerns. They will work alongside you to build resilience, giving you the confidence to make informed choices and be there to offer guidance to overcome any personal issues.

## COLLEGE NURSE

Our College Nurse offers a drop-in service to provide students with information, advice and guidance on a number of different health and wellbeing issues including mental health, physical health, sexual health and relationships.

## COUNSELLING

A free confidential, professional and non-judgemental service offered to those who would benefit from a space to talk and access support to explore what you may be experiencing.

## HEALTH AND WELLBEING

Our Health and Wellbeing Officers promote the 'Five Ways to Wellbeing' ensuring a positive environment for you to Be Active, Give, Keep Learning, Connect and Take Notice. There are a wide variety of opportunities for you to develop your health and wellbeing knowledge and skills and gain support for any concerns you may have.

## LEARNING RESOURCE CENTRE

The Learning Resource Centre (LRC) can provide all the information that you need to help you achieve your academic goals. Housed in a fantastic study space, there is a large collection of books for both course work and reading for leisure and access to PCs and laptops for your independent learning. The friendly staff are there to help with your enquiries as well as showing you how to access our amazing collection of e-resources available to all students.

## STUDENT PERSONAL DEVELOPMENT OFFICERS

Our Student Personal Development Officers are here to support you throughout your time at College. They will support you to build positive characteristics, be respectful, responsible and active citizens.

## LEARNING MENTORS

Our mentors are here to guide you through your academic studies. From revision support to guidance, they provide you with essential skills to help you flourish.



# ADDITIONAL LEARNING SUPPORT.

No matter what your needs or requirements are, we are committed to ensuring your time at college is as supportive and empowering as possible.

Our dedicated Additional Learning Support Team (ALS) will work closely with you to ensure you have everything you need to be able to achieve your full potential.



## DISABILITY SUPPORT

Whether you have a physical, hearing or visual disability, we are equipped to support you with all the access and learning resources you need to succeed at college.

## EDUCATION HEALTH AND CARE PLAN (EHCP)

If you have an EHCP and need more comprehensive support, we can work with you, your current school, and the Local Authority to ensure that you get the best possible support when you come to college. We can even plan transition visits to help with your move from school to college and visit you in school to see what works best for you.

## LEARNING SUPPORT

If you require any learning support, whether that be due to dyslexia, dyspraxia, Asperger's, autism or just help to manage your study workload, we've got you. All our support is confidential and any information you provide will always be kept between you and the appropriate professionals. Here are some of the many ways we can help:

- ▶ Support inside and outside the classroom
- ▶ Workshops
- ▶ Extra exam time
- ▶ Tailored support needs

## ALS QUIET ZONE AND STUDY SPACE

The ALS Study Zone is a multi-functional resource that you can access while at College. It can provide you with a quiet place to study within a more focused environment. The ALS Study Zone is staffed by a member of the Additional Learning Support Team who will be able to arrange any of the following:

- ▶ One-to-one or small group weekly support sessions
- ▶ Assignment guidance and exam revision techniques
- ▶ Informal support on a daily basis
- ▶ Person development, mentoring and coaching for success
- ▶ Laptop Access

# COLLEGE BENEFITS

Our Student Services Team are here to help you with your time at college. They can provide help with enquiries, including providing information on financial assistance available to help with the costs associated with your course. All students can get a free breakfast, free fruit, subsidised travel and free wifi access.

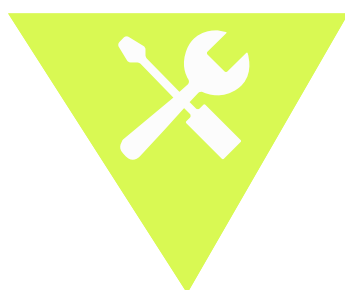
All students can apply for college bursary, which is subject to meeting eligibility criteria. Some students may also be eligible for the Vulnerable Bursary Fund. Students may also be entitled to:



**SUPPORT WITH THE  
COST OF TRIPS\***



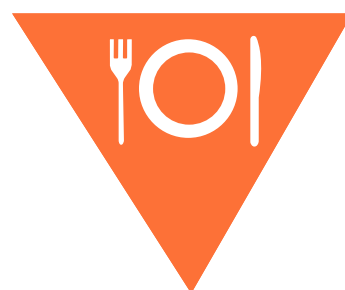
**FREE GYM**



**FREE KIT/EQUIPMENT  
FOR YOUR COURSE\***



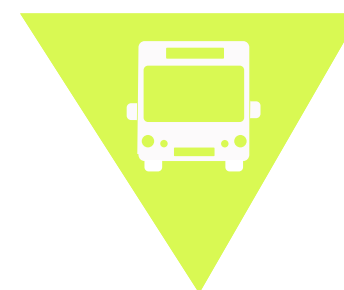
**FREE BOOKS\***



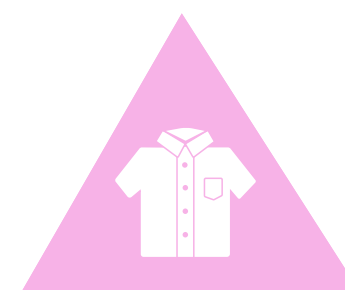
**FREE COLLEGE  
MEALS\***



**LOAN IT EQUIPMENT\***



**FREE TRAVEL\***



**HELP WITH THE COST  
OF UNIFORMS\***

\*SUBJECT TO ELIGIBILITY



# OUR COURSES.

Ofsted, 2022

**“Leaders and managers plan an ambitious curriculum for learners and apprentices.”**

# COURSE OVERVIEW.



## READY FOR WORK?

### APPRENTICESHIP

Choosing the right type of qualification for your future career can be a difficult decision. An Apprenticeship is a full-time job. You work for a business while gaining a nationally recognised qualification. It is on-the-job training, and you even get paid! You will develop the skills and experience that employers want. Apprenticeships take between one to four years to complete, depending on the type and level.

## THINKING HANDS ON?

### VOCATIONAL

Choosing the right type of qualification for your future career can be a difficult decision. Vocational courses will allow you to learn real industry skills designed to make you competitive in the job market. Vocational qualifications help you progress directly into employment, an Apprenticeship or University. Throughout your course you will have support from our tutors and work experience opportunities that will give your career a head start.

## LIKE BOTH OF THE ABOVE?

### T LEVEL

T Levels are an exciting new approach to further education, with a focus on opening doors for you and maximising your employability skills whilst providing an outstanding education. A T Level allows you to study in the classroom and get essential work experience in relevant industries.

# T LEVELS

**T Levels are an exciting new approach to further education, with a focus on opening doors for you and maximising your employability skills whilst providing you with an outstanding education.**

Learn whilst you gain valuable work experience with reputable industry managers – relevant to you and your preferred field! T Levels are developed alongside employers, ensuring that you maximise your chances of employment and career success on completion and are well prepared for a role within your chosen sector.

If you are looking to further your studies at University, then a T Level can open that door for you too. One T Level is equivalent to three A Levels, a Distinction\* being worth the same amount of UCAS points as three A\*s!



## T LEVEL

# DESIGN, SURVEYING AND PLANNING FOR CONSTRUCTION

Level	3
Type	T Level
Length	2 Years

The T Level in Construction: Design, Surveying and Planning has been created for students who intend to pursue a career in the construction sector, with a focus on design and surveying. The purpose of the T Level is to ensure students have the knowledge and skills needed to progress into highly skilled employment, an Apprenticeship or higher level study, including university, within the specialist area of design and surveying.



## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, including both English Language and Mathematics **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English and Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options, including our T Level Transition Programmes, and will provide support to enable you to achieve your Maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed through external assessments. At the end of Year 1, there will be two written exams and one practical project. At the end of Year 2, you will complete a series of practical specialism projects. Throughout the programme, you will be required to complete a minimum of 315 hours of work placement with an external employer.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide students with excellent knowledge and create positive and encouraging learning environments.
- ▶ We are a T Level Trailblazer and one of the first nationally to develop and deliver T Levels, meaning we are the leading T Level College in the area.

## WHAT WILL I LEARN?

Students will learn about the following topics:

- ▶ Health and Safety
- ▶ Science
- ▶ Measurement
- ▶ Building Technology
- ▶ Information and Data
- ▶ Digital Technology
- ▶ Construction Mathematical Techniques
- ▶ Design
- ▶ Construction and the Built Environment Industry
- ▶ Sustainability
- ▶ Relationship Management
- ▶ Commercial Business
- ▶ Project Management
- ▶ Law

## CAREER PATHWAYS

- ▶ Surveying Technician
- ▶ Civil Engineering Design Technician
- ▶ Digital Engineering Technician
- ▶ Civil Engineering Technician
- ▶ Architectural Technician
- ▶ Construction Design Coordinator

Students can also use this T Level to do a related higher-level apprenticeship or degree.

## FACILITY HIGHLIGHTS

- ▶ Study in modern classrooms with interactive learning technology and access to up-to-date resources.
- ▶ You will have access to a range of construction trade professionals that will help to bring your education to life with real life experiences and knowledge.
- ▶ As part of your T Levels you will take part in relevant work experience with local industry professionals.

## T LEVEL

## DIGITAL BUSINESS SERVICES

Level	3
Type	T Level
Length	2 Years

If you are looking for a programme that develops your Digital Business Services skills alongside receiving real work experience with credible employers and receiving a qualification that is equivalent to 3 A Levels; our Digital Business Services T Level is perfect for you.

With time spent in the classroom, learning under the direction of our highly qualified tutors, you will fast track your way into a career by gaining the skills and knowledge that employers look for! This course is suitable for anyone wanting a career in IT, specifically in areas such as IT solutions or data analysis. Your remaining time will be spent on a 45-day work placement, gaining experience that will serve you well when moving forward towards a highly sought after career within this exciting field.



## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, including both English Language and Mathematics **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English and Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options, including our T Level Transition Programmes, and will provide support to enable you to achieve your Maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed through external assessments. At the end of Year 1, there will be two written exams and one practical project. At the end of Year 2, you will complete a series of practical specialism projects. Throughout the programme, you will be required to complete a minimum of 315 hours of work placement with an external employer.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide students with excellent knowledge and create positive and encouraging learning environments.
- ▶ We are a T Level Trailblazer and one of the first nationally to develop and deliver T Levels, meaning we are the leading T Level College in the area.

## WHAT WILL I LEARN?

**Students will develop an understanding of:**

- ▶ How digital technologies impact the business and market environment
- ▶ The ethical and moral implications of digital technology
- ▶ Using data in software design
- ▶ Using digital technologies to analyse and solve problems
- ▶ Digital environments, including physical, virtual and cloud environments
- ▶ Legal and regulatory obligations relating to digital technologies
- ▶ The privacy and confidentiality of personal data
- ▶ The technical, physical and human aspects of internet security
- ▶ The technical, physical and human aspects of internet security
- ▶ Planning digital projects
- ▶ Testing software/hardware/data
- ▶ Digital tools for project management and collaboration

**Students will also develop the knowledge and skills of a data technician:**

- ▶ Sourcing, organising and formatting data for analysis
- ▶ Blending data from multiple sources
- ▶ Analysing data to support business outcomes
- ▶ Interpreting data and communicating the results

## CAREER PATHWAYS

- ▶ Data Technician
- ▶ Data Analyst
- ▶ Statistician

Students can also use this T Level to do a related higher-level apprenticeship or degree.

## FACILITY HIGHLIGHTS

- ▶ Study in modern classrooms with interactive learning technology and access to up-to-date resources.
- ▶ Access to high end computer suites and access to various programmes and software to aid your studies.
- ▶ As part of your T Levels you will take part in relevant work experience with local industry professionals.
- ▶ Our Apple Mac suite is at your disposal, regularly updated to have the latest and greatest software and programmes to further your flair.

## T LEVEL

## EDUCATION AND CHILDCARE

Level	3
Type	T Level
Length	2 Years

Get a head start on an exciting career by studying a T level in Education and Childcare! This course will give you the opportunity to develop your skills in various areas and gain work experience with credible employers – all whilst continuing your academic studies at our ‘outstanding’ institution.

A T Level is the perfect gateway to a career in education and childcare. With time spent in the classroom, you will gain knowledge and essential skills that will prepare you for the challenges of working with young people. Furthermore, a large proportion of your time will be spent on a 45-day industry placement, where you will acquire invaluable experience that will serve you well when applying for highly competitive jobs. For those aspiring to progress onto university education, a T level will secure you the same amount of UCAS points as three A levels – with a Distinction\* being equivalent to three A\*s.



## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, including both English Language and Mathematics **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English and Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options, including our T Level Transition Programmes, and will provide support to enable you to achieve your Maths and/or English grades.

## COURSE ASSESSMENT

You'll be assessed through external assessments. At the end of Year 1, there will be two written exams and one practical project. At the end of Year 2, you will complete a series of practical specialism projects. Throughout the programme, you'll be required to complete a minimum of 750 hours of work placement with an external employer.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

- ▶ We are a T Level Trailblazer and one of the first nationally to develop and deliver T Levels, meaning we are the leading T Level College in the area.

## WHAT WILL I LEARN?

- ▶ Understanding the education and childcare sector from ages 0 to 19.
- ▶ Child development.
- ▶ How to support children and young people's education.
- ▶ Safeguarding, health and safety and wellbeing.
- ▶ Understanding and managing behaviour.
- ▶ Observing and assessing children and young people.
- ▶ Equality and diversity.
- ▶ Special educational needs and disability.
- ▶ English as an additional language.
- ▶ Working with parents, carers and wider families.
- ▶ Working with agencies and services that support children, families and carers.
- ▶ Reflective practice and other forms of professional development.

## CAREER PATHWAYS

- ▶ Primary School Teacher
- ▶ Nursery Worker
- ▶ Teaching Assistant
- ▶ Learning Mentor
- ▶ Special Educational Needs Teacher
- ▶ Playworker
- ▶ Education Welfare Officer
- ▶ Play Therapist

Students can also use this T Level to do a related higher level apprenticeship or degree

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources, including childcare classes with real world childcare resources in our new T Level Hub.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

## T LEVEL HEALTH

Level	3
Type	T Level
Length	2 Years

Get a head start on an exciting career by studying a T level in Health! This course will give you the opportunity to develop your skills in various areas and gain work experience with credible employers – all whilst continuing your academic studies at our ‘outstanding’ institution. We run a T Level Cadet course programme with East Lancashire Health Trust (ELHT), providing extensive work experience within ELHT settings.

Students of this course will acquire skills and knowledge that employers within the Health industry are looking for. For those hoping to progress to university education, a T level in Health will secure you the same amount of UCAS points as three A Levels – a Distinction\* being equivalent to three A\*s!



### ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, including both English Language and Mathematics **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English and Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options, including our T Level Transition Programmes, and will provide support to enable you to achieve your Maths and/or English grades.

### COURSE ASSESSMENT

You will be assessed through external assessments. At the end of Year 1, there will be two written exams and one practical project. At the end of Year 2, you will complete a series of practical specialism projects. Throughout the programme, you will be required to complete a minimum of 315 hours of work placement with an external employer.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.

- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.
- ▶ We are a T Level Trailblazer and one of the first nationally to develop and deliver T Levels, meaning we are the leading T Level College in the area.

### WHAT WILL I LEARN?

**Develop a general understanding of health and science:**

- ▶ Working within the health and science sector
- ▶ Health, safety and environmental regulations
- ▶ Managing information and data
- ▶ Principles of good scientific and clinical practice
- ▶ Core science concepts including the structure of cells, tissues and large molecules, genetics, microbiology and immunology

**You will also learn about topics specific to health, including:**

- ▶ Understanding the healthcare sector
- ▶ Providing person-centred care
- ▶ Supporting health and wellbeing
- ▶ Further knowledge of both human anatomy and physiology and of diseases and disorders
- ▶ Infection prevention and control

### CAREER PATHWAYS

- ▶ Paramedic
- ▶ Occupational Therapist
- ▶ Emergency Care Assistant
- ▶ Healthcare Assistant
- ▶ Care Worker
- ▶ Palliative Care Assistant
- ▶ Dental Nurse
- ▶ Midwife
- ▶ Nurse
- ▶ Counsellor

Students can also use this T Level to do a related higher level apprenticeship or degree.

### FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites where they will have access to various programmes and software to aid their studies.
- ▶ As part of your T Levels you will take part in relevant work experience with local industry professionals.

## T LEVEL

# MANAGEMENT AND ADMINISTRATION

Develop and grow skills and knowledge within the field of business whilst gaining vital industry experience that will set you up for an aspiring career in the field of management and administration. Alternatively, take what you have learned and build your own business on the back of it. With a T Level in Business Management and Administration, you will feel well prepared to prosper in industry through the academic acumen developed and the business theory gained in the classroom as well as the direct industrial experience you will receive on placement.

T Levels are an exciting new opportunity for students to receive an outstanding academic education – providing them with skills and knowledge that are vital and sought after by employers. Not only this, students will also have the chance to garner invaluable real experiences with relevant industry placements. A T Level is equivalent to three A Levels, so there's nothing holding you back if you aspire to progress on to university education.



Level	3
Type	T Level
Length	2 Years

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, including both English Language and Mathematics **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English and Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options, including our T Level Transition Programmes, and will provide support to enable you to achieve your Maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed through external assessments. At the end of Year 1, there will be two written exams and one practical project. At the end of Year 2, you will complete a series of practical specialism projects. Throughout the programme, you will be required to complete a minimum of 315 hours of work placement with an external employer.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ We have strong industry links with local companies and multinational firms.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.
- ▶ We are a T Level Trailblazer and one of the first nationally to develop and deliver T Levels, meaning we are the leading T Level College in the area.

## WHAT WILL I LEARN?

- ▶ Business context - an overview of organisational cultures and values, different types of internal and external stakeholders, different forms of governance and the impact of organisations on society and the environment.
- ▶ Project and change management - an understanding of the common change management theories and models and how to support and improve project management.
- ▶ Business behaviours - the importance of good communication and adapting social communication styles to professional standards according to purpose, medium and audience.
- ▶ Quality and compliance - the importance of maintaining and improving quality in all aspects of public and private sector organisations.

## CAREER PATHWAYS

- ▶ Business Advisor
- ▶ Marketing Executive
- ▶ Project Manager
- ▶ Management Consultant
- ▶ Social Media Manager
- ▶ Business Analyst
- ▶ Human Resources Manager
- ▶ Accountant

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites where they will have access to various programmes and software to aid their studies.
- ▶ As part of your T Levels you will take part in relevant work experience with local industry professionals.

## T LEVEL

# MEDIA, BROADCAST AND PRODUCTION

Level	3
Type	T Level
Length	2 Years

Opening doors to the media industry can be challenging for those aspiring for a career within the sector. Give yourself a jump on the competition by acquiring a T Level in Media, Broadcast and Production. The skills and knowledge you will acquire, paired with the vital work placement experiences will prove invaluable to anyone looking to work in media.

With our state-of-the-art facilities and equipment, highly experienced tutors, and relevant industry placements – a T Level in Media, Broadcast and Production is the perfect foundation to build your career upon. If students are hoping to progress on to University, then a T Level is ideal as it is equivalent to three A Levels – a Distinction\* being worth the same amount of UCAS points as three A\*s.



## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, including both English Language and Mathematics **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English and Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options, including our T Level Transition Programmes, and will provide support to enable you to achieve your Maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed through external assessments. At the end of Year 1, there will be two written exams and one practical project. At the end of Year 2, you will complete a series of practical specialism projects. Throughout the programme, you will be required to complete a minimum of 315 hours of work placement with an external employer.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide students with excellent knowledge and create positive and encouraging learning environments.
- ▶ We are a T Level Trailblazer and one of the first nationally to develop and deliver T levels, meaning we are the leading T level College in the area.

## WHAT WILL I LEARN?

**Students will develop an understanding of a broad range of issues relevant to the sector, including:**

- ▶ The creative economy
- ▶ The individual in the creative industries
- ▶ Cultural context and vocabulary
- ▶ Audience and consumer needs
- ▶ Legal and regulatory requirements
- ▶ Professional standards and conduct in the workplace
- ▶ Equality, diversity and inclusion requirements
- ▶ Research skills
- ▶ Project methodology and administration
- ▶ Continued professional development

## CAREER PATHWAYS

- ▶ Game Designer
- ▶ Digital Content Creator
- ▶ Film Director
- ▶ Video Editor
- ▶ Producer
- ▶ Broadcast Presenter
- ▶ Special Effects Technician
- ▶ Graphic Designer

Students can also use this T Level to do a related higher-level apprenticeship or degree

## FACILITY HIGHLIGHTS

- ▶ Study in modern classrooms with interactive learning technology and access to up-to-date resources.
- ▶ Access to high end computer suites and various programmes and software to aid your studies.
- ▶ As part of your T Levels you will take part in relevant work experience with local industry professionals.
- ▶ Media students have access to our media suite, featuring industry leading equipment and state-of-the-art facilities.
- ▶ Our Apple Mac suite is at your disposal, regularly updated to have the latest and greatest software and programmes to further your flair.

# VOCATIONAL

Choosing the right type of qualification for your future career can be a difficult decision. Vocational courses will allow you to learn real industry skills designed to make you competitive in the job market.

## WHAT KIND OF COURSES DO WE OFFER?

At Accrington and Rossendale College we are proud to offer a variety of different options when it comes to Vocational Courses, all of which are offered on a number of different levels:

- ▶ Burnley FC Shadow Youth Team
- ▶ Business
- ▶ Construction
- ▶ Creative Media
- ▶ Digital
- ▶ Education and Childcare
- ▶ Hair and Beauty
- ▶ Health and Social Care
- ▶ Law, Justice and Protective Services
- ▶ Motor Vehicle
- ▶ Sport

## WHICH LEVEL VOCATIONAL COURSE?

The grades you achieve in your GCSEs will determine which level of your Vocational programme you start on at College. Most of our courses will require a grade profile which can be found on the individual course listing page. Some qualifications, however, will require you to have an underpinning technical knowledge of the subject, so you will have to start at Level 1 to ensure you have these essential skills.

## ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

Our ESOL programme is also available for students where English is their second language. This programme is designed to help you develop your English speaking, listening, reading and writing skills through a wide range of experiences.

## CHOICES

The Choices Programme is for students with identified support needs. It is a very tailored programme, designed around your individual support needs, and work experience and projects will form a key part of the course. We work with a range of partners to offer you exciting placements to enhance your experiences and skills.

Your course will be made up of the following elements:

- ▶ Skills for personal development
- ▶ Project work and volunteering
- ▶ Tailored support
- ▶ English and Maths
- ▶ Vocational tasters
- ▶ Trips and visits

## ENTRY LEVEL

Our Foundation Programmes are designed to give you a route onto higher level courses in your chosen Vocational area. At this level, you will develop basic skills and knowledge of your chosen subject, alongside English and Maths. You will also develop your personal skills such as communication skills, team work and problem solving. Your programme will include work experience within your chosen sector. We have Entry Level courses available in Care Professions, and Retail and Admin Services, which are designed to offer you tailored support to help you progress on to further studies or to get ready for an Apprenticeship.

## LEVEL 1 | FOUNDATION PROGRAMMES

At Level 1, you will gain an insight into your chosen Vocational subject and further develop your skills in English and Maths. You will also be supported to build key personal skills such as communication, problem-solving, and team work to help you take those first steps towards your chosen career. You will undertake a work placement to find out what it's like to work in your chosen sector and build essential skills for the workplace. On successful completion of your Level 1 course, you may be able to progress on to further studies with a Level 2 course in your chosen subject or onto an Apprenticeship, where appropriate.

## LEVEL 2 | TRANSITIONS PROGRAMMES

Our Transitions Programmes are designed to get Level 2 students ready for a Level 3 course and a career in your chosen sector. As part of this tailored programme, you will receive individualised support and opportunities to prepare you for your next steps.

### Maths and English

If you have not achieved a grade 4 at GCSE, you will be supported in retaking your Maths and/or English. All students will attend Maths and English sessions that will be related to the course.

### Employability Skills

You will be supported to develop key personal skills such as communication, confidence, resilience, employability and presentation skills.

### Work Experience

We will work with you to find a suitable placement aligned to your career aspirations, where you can gain 'on the floor' experience.

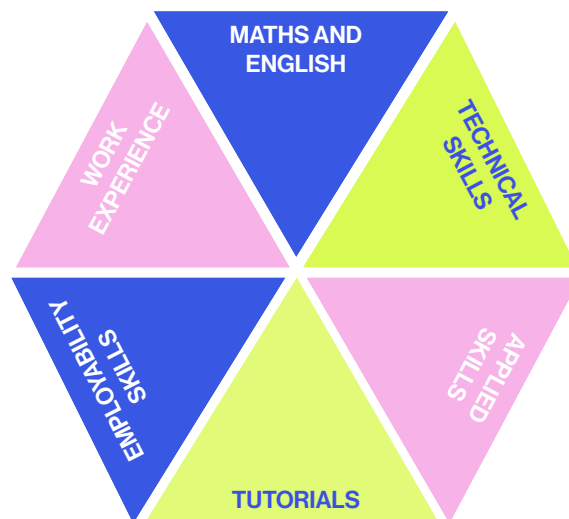
### Applied Skills

You will have the exciting opportunity to apply your technical knowledge by getting involved in employer set projects, designed to prepare you for a rewarding career in industry. There will also be opportunities for trips, visits and guest speakers.

### Technical Skills

Individualised for your area of study, we will develop your technical skills and introduce you to key topics that you will explore further at Level 3 or in the workplace.

## WHAT THE COURSE IS MADE UP OF



## LEVEL 3 | ADVANCED VOCATIONAL PROGRAMMES

Our Level 3 courses are designed to get you ready for your next steps after College, be it university, an apprenticeship or employment. The qualifications will be tailored around you and your career aspirations.

Level 3 qualifications are the equivalent of A Levels, and are an advanced programme of study designed to prepare you for a successful future in your chosen sector.

We have a wide range of Level 3 qualifications that include BTECs and CACHE programmes, as well as our new T Levels. Designed by employers and sector leaders, T Levels are a two-year advanced qualification, equivalent to three A Levels, where you can combine classroom study with a work placement.

T Level students spend 80% of their time in the classroom and 20% on a 45-day work placement, to equip them with the skills they are looking for and really prepare them for a successful future in their chosen industry.

[READ MORE ABOUT T LEVELS ON PAGE 42](#)





# BFC SHADOW YOUTH TEAM

# TRAIN

- 3-4 TIMES A WEEK UNDER THE GUIDANCE OF UEFA LICENSED COACHES
- TRAIN IN STYLE WITH A FREE BURNLEY FC TRAINING KIT

# LEARN

- HIGHLY QUALIFIED AND EXPERIENCED TUTORS
- OPTION TO COMPLETE FA LEVEL 1 IN FOOTBALL COACHING

# PLAY

- REPRESENT BFC IN THE COMMUNITY IN THE NATIONAL YOUTH LEAGUE
- OPPORTUNITIES TO TRAIN AND PLAY IN DIFFERENT COUNTRIES

# DEVELOP

- PHYSICAL DEVELOPMENT THROUGH TRAINING... BE BETTER, STRONGER, FASTER
- INCREASE CARDIO-VASCULAR ETC.

# EXCEL

- USA SCHOLARSHIPS
- PLAYING FOR PRO OR SEMI-PRO TEAMS

## WHY BFC AND ARC?

The Burnley FC Shadow Youth Team and Post 16 Girls are an exciting and unique opportunity for avid footballers to develop and train with highly experienced, UEFA-trained coaches. Whilst training 3-4 times a week, and honing their skills, students will be competing for Burnley Football Club in a variety of leagues and competitions. All of this whilst receiving an outstanding education from Accrington & Rossendale College.

Read on to discover more about this ground-breaking, skill-based approach to education, where you don't have to leave your passion at the door to gain a nationally recognised qualification!

## BENEFITS OF OUR PROGRAMME

THE OPPORTUNITY TO PLAY IN BURNLEY FC'S OFFICIAL HOME AND AWAY KITS

ALL STUDENTS RECEIVE FREE BURNLEY FC TRAINING KIT

GET YOUR INDIVIDUAL AND SQUAD PHOTOS TAKEN AT TURF MOOR

SHOWCASE YOUR TALENT THROUGH ACCESS TO THE NATIONAL FOOTBALL YOUTH LEAGUE (NFYL) AND ENGLISH SCHOOLS/ENGLISH COUNTIES

ACCESS TO FULLY QUALIFIED PHYSIOTHERAPISTS

STRENGTH AND CONDITIONING PROGRAMMES TO CARRY OUT IN THE ONSITE GYM

FIXTURES ARE FILMED FOR ANALYSIS

NUTRITION GUIDANCE

LEVEL 2

# BURNLEY FC SHADOW YOUTH TEAM

The Burnley FC Shadow Youth Team programme is a unique and individualised programme for Level 2 students, which will support you in developing the key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3 or employment in your chosen sector.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

COURSE ASSESSMENT

You will be assessed via internal and external assessments.

WHY STUDY AT ARC?

- ▶ We are 4 times national champions! Twice winning both the national football championships event and the English Schools FA Cup.
- ▶ All BFC Shadow Youth Team and Sport and Exercise Science students have the opportunity to complete the recognised Level 1 FA Coaching qualification at the end of their first year!
- ▶ Sport, Training and Match kits are free of charge\*.
- ▶ We support the Burnley FC and Accrington Stanley FC Scholars Programme.

(\*subject to availability)

Level	2
Type	Vocational
Length	1 Year

WHAT WILL I LEARN?

- ▶ This programme is made up of subject specific practical skills including First Aid training, coaching and fitness training and fitness testing.
- ▶ You will also develop key employability skills including commitment, resilience, initiative, confidence, and professionalism.

CAREER PATHWAYS

- ▶ Coach
- ▶ Footballer
- ▶ Fitness Instructor
- ▶ Personal Trainer
- ▶ Sports Therapist
- ▶ Leisure Centre Manager

FACILITY HIGHLIGHTS

- ▶ Our Burnley Shadow Youth Team will also have access to the training facilities at Burnley FC.
- ▶ Sport students will have access to state-of-the-art facilities and equipment, including sports hall, gym, kit and 3G pitch.
- ▶ You will also study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

LEVEL 3

# BURNLEY FC SHADOW YOUTH TEAM

The Burnley FC Shadow Youth Team offers a unique education and performance programme for those wishing to maximise their football talent. You will represent the College, in partnership with Burnley FC in the Community, in a range of National Leagues operated by the English Football League and the Association of Colleges. Students will benefit from a high-quality coaching and playing experience, while studying towards a Level 3 Extended Diploma in Sports Coaching and Development.

ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language, Mathematics and Science, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your Maths and/or English grades.

COURSE ASSESSMENT

You will be assessed via internal and external assessments. Internal assessments consist of coursework projects and portfolio evidence.

WHY STUDY AT ARC?

All BFC Shadow Youth Team and Sport and Exercise Science students have the opportunity to complete the recognised Level 1 FA Coaching qualification at the end of their first year! Sports, Training and Match kits are free of charge\*.

(\*subject to availability)

Level	3
Type	Vocational
Length	2 Years

WHAT WILL I LEARN?

- ▶ You will benefit from a high quality coaching and playing experience, while studying towards a Level 3 Extended Diploma in Sports Coaching and Development.
- ▶ You will get up to 12 hours of football coaching and competition per week, a full Level 3 academic qualification, opportunity to complete an FA Level 1 Coaching Badge and chance to work alongside your coaches to support Burnley FC home matches at Turf Moor.

CAREER PATHWAYS

- ▶ Coach
- ▶ Footballer
- ▶ Fitness Instructor
- ▶ Personal Trainer
- ▶ Sports Therapist
- ▶ Leisure Centre Manager

FACILITY HIGHLIGHTS

- ▶ Our Burnley Shadow Youth Team will also have access to the training facilities at Burnley FC.
- ▶ Sport students will have access to state-of-the-art facilities and equipment, including sports hall, gym, kit and 3G pitch.
- ▶ You will also study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

**BUSINESS**

**BUSINESS**

**BUSINESS**

**BUSINESS**

**BUSINESS**

**BUSINESS**

**BUSIN**

# YOUR BUSINESS CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC? POTENTIAL CAREERS

We have close relationships with local and national businesses such as Morrisons, Jaguar Land Rover, and Digital Advantage Lancashire to help support students' business understanding throughout the course. Students will also get to meet local businesses each term to discuss course plans, and business skills, and this will provide students with future employment links.

We organise various trips and visits to grow students' experiences within the industry and enhance learning; previous students have visited local businesses such as SilentNight and Morrisons and also been to European destinations including, Madrid, Berlin, Barcelona and Brussels.

**BRAND  
ANALYST**

**SOCIAL  
MEDIA  
EXECUTIVE**

**PROJECT  
MANAGER**

**HR OFFICER**

**BRAND  
DEVELOPER**

**MARKETING  
EXECUTIVE**

ENTRY LEVEL  
ADMIN SERVICES

This course is ideal for those hoping to progress onto a Level 2 or Level 3 course in business or administration, looking to build a foundational knowledge of the subject or trying to get a head start on a career within the sector.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ As part of the course you will develop the skills required to support you towards your chosen career.
- ▶ You will study English and maths alongside your course to support you in your progression.
- ▶ While studying you will benefit from work experience opportunities in working environments to develop your practical skills and learn from experienced industry professionals.
- ▶ You will gain key employability skills while developing a strong understanding of the roles, responsibilities and opportunities in Administration roles.

CAREER PATHWAYS

Progression onto the next level of a full-time programme.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



Level	Entry
Type	Vocational
Length	1 Year

ENTRY LEVEL  
RETAIL SERVICES

This is the course for those looking to progress towards a higher level, with their eventual sights being a successful career in retail. You will develop the basic skills and knowledge of your chosen subject, alongside English and Maths, and will also develop your personal skills such as communication, team work and problem solving.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ As part of the course you will develop the skills required to support you towards your chosen career.
- ▶ You will study English and Maths alongside your course to support you in your progression.
- ▶ While studying you will benefit from work experience opportunities in working environments to develop your practical skills and learn from experienced industry professionals.
- ▶ You will gain key employability skills while developing a strong understanding of the roles, responsibilities and opportunities in the Retail Sector.

CAREER PATHWAYS

Progression onto the next level of a full time programme.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

Level	Entry
Type	Vocational
Length	1 Year

## LEVEL 1 BUSINESS AND ICT

Level	1
Type	Vocational
Length	1 Year

Prepare for a career in a professional office environment by learning the basic ICT, media and business skills employers are looking for. This course will teach you key business and ICT skills to prepare you for future College courses or the start of your career. The use of ICT is becoming part of our everyday lives, so having a qualification in Business and ICT puts you one step ahead when looking for employment.

### ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ You will develop your personal skills such as communication, team work and problem solving.
- ▶ Your programme will include work experience within your chosen sector.
- ▶ Courses are available across a wide range of Vocational subjects, which are designed to offer you tailored support to help you progress on to further studies or to get you ready for an Apprenticeship.

### CAREER PATHWAYS

- ▶ Programmer
- ▶ Social Media Executive
- ▶ Web Designer
- ▶ IT Professional
- ▶ Business Analyst
- ▶ IT Systems Designer
- ▶ IT Support Technician
- ▶ Business Advisor

### FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



## LEVEL 2 BUSINESS

Level	2
Type	Vocational
Length	1 Year

This Business programme has been developed in conjunction with local businesses and well-known employers and offers a wide range of opportunities. The course is made up of subject specific practical skills including presenting, report writing, teamwork and researching information. You will also develop employability skills including, resilience, initiative, confidence, and professionalism.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ We have close relationships with local and national businesses.
- ▶ Opportunities to meet with local employers at industry events and visit companies on field trips.
- ▶ We currently hold close relationships with Morrisons, Digital Advantage Lancashire, RSM Accounting and Auditing, and Jaguar Land Rover.
- ▶ Our networks/partnerships with employers are constantly growing.
- ▶ Studying this course with us will put you in a prime position to grow your experiences within industry and gain practical experiences outside the classroom.

### WHAT WILL I LEARN?

- ▶ Customer service and sales
- ▶ Skills for employment
- ▶ Organisational structures
- ▶ Business administration
- ▶ How businesses operate
- ▶ Preparing financial documentation

### CAREER PATHWAYS

- ▶ Business Analyst
- ▶ Social Media Executive
- ▶ Project Coordinator
- ▶ Hotel Supervisor
- ▶ Business Advisor
- ▶ Management Consultant
- ▶ Project Manager
- ▶ Stockbroker
- ▶ HR Officer
- ▶ Brand Developer
- ▶ Marketing Executive
- ▶ Entrepreneur
- ▶ Accountant

### FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

## LEVEL 3 BUSINESS

Level	3
Type	Vocational
Length	2 Years

With a focus on practically applicable skills that will help develop your business acumen and technical skills, the Level 3 Extended Diploma in Business is the quintessential course for any aspiring entrepreneurs. Learn with our highly experienced tutors, who will teach you about tried and tested business models as well as the latest trends and developments, to help you navigate your way through the ever-changing and dynamic world of business.

During the course you will undergo a number of activities to aid your personal development including presentations, employer-based projects and professional report writing. The course will also give you the opportunity to network with a range of guest speakers and local business leaders.



### ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments. Internal assessments consist of coursework projects and practical work.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ Exploring Business
- ▶ Developing a Marketing Campaign
- ▶ Personal and Business Finance
- ▶ Managing an Event
- ▶ International Business
- ▶ Principles of Management
- ▶ Business Decision Making
- ▶ Recruitment and Selection Processes
- ▶ Team Building in Business
- ▶ Recording Financial Transactions
- ▶ Final Accounts for Public Limited Companies
- ▶ Financial Statements for Specific Businesses
- ▶ Cost and Management Accounting
- ▶ Investigating Customer Service
- ▶ Investigating Retail Business
- ▶ Visual Merchandising
- ▶ Digital Marketing
- ▶ Creative Promotion
- ▶ Pitching for a New Business
- ▶ Investigating Corporate Social Responsibility
- ▶ Training and Development

### CAREER PATHWAYS

- ▶ Business Advisor
- ▶ Entrepreneur
- ▶ HR Manager
- ▶ Project Manager
- ▶ Management Consultant
- ▶ Social Media Manager
- ▶ Business Analyst
- ▶ Marketing Executive
- ▶ Accountant

### FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

[illegible]

# YOUR CONSTRUCTION CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC?

Here at Accrington and Rossendale College, our Construction Department can give you the knowledge you need to match the fast pace of this growing industry. Equipped with real-life workshops, with state-of-the-art equipment; we will give you the practical hands-on skills needed to be skilled tradespeople.

## POTENTIAL CAREERS

CHARTERED  
BUILDING  
SURVEYOR

ARCHITECT

CARPENTER

CONSTRUCTION  
MANAGER

PLASTERER

BRICKLAYER

SENIOR  
PROJECT  
MANAGER

## ENTRY LEVEL CONSTRUCTION

Level	Entry
Type	Occupational
Length	1 Year

Foundation programmes are designed to supply you with a route onto higher level courses. The Entry Level Construction course is a solid foundation for any student looking to progress on to higher level study as the vast majority of our applicants will never have practised construction before. The skills and knowledge gained on this entry course will help you moving forward to higher levels of education and will be essential when seeking employment within the field.

### ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

### COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

#### Construction Skills:

- ▶ Construction engineering technology
- ▶ Construction project based learning
- ▶ Environmental science and services
- ▶ Careers in trades such as Plastering, Painting and Decorating, Carpentry and Joinery and Brickwork.

#### Employment Skills:

- ▶ English and Maths
- ▶ Problem solving
- ▶ Teamwork
- ▶ Communication

### CAREER PATHWAYS

Progression onto the next level of a full time study programme.

### FACILITY HIGHLIGHTS

With a state-of-the-art workshop, industry standard tools and top of the range equipment, you will be hard pressed to find a better place to kick-start a career within construction.



## LEVEL 1 BRICKWORK

Level	1
Type	Occupational
Length	1 Year

This bricklaying course enables you to kick-start your career within the Construction industry, an industry which offers a lot of opportunity and growth. Our expert team will help develop your knowledge and awareness of brickwork, as well as enabling you to build a range of skills and techniques essential for successful performance in the construction sector.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ As a bricklaying student, you can not only expect the highest quality of training from industry experts on industry standard equipment, but also a wide range of exciting opportunities to enhance your learning experience.
- ▶ You will be helped in tailoring your study programme, through work experience placements, trips, guest speakers, and more.
- ▶ You will have the opportunity to take part in regional and national trade competitions.

### WHAT WILL I LEARN?

- ▶ Typically, this course covers the essential, basic aspects of bricklaying such as half brick walling, solid walling, cavity walling, mixing of materials and setting out a basic structure.
- ▶ Units include health, safety and welfare in construction, knowledge of technical information and construction technology, constructing block, brick and cavity walling, setting out basic structures and mixing construction materials.

### CAREER PATHWAYS

- ▶ Bricklaying
- ▶ Stone Masonry
- ▶ Carpentry
- ▶ Site Supervisor
- ▶ Site Manager

### FACILITY HIGHLIGHTS

With a state-of-the-art workshop, industry standard tools and top of the range equipment, you will be hard pressed to find a better place to kick-start a career within construction.



## LEVEL 1

## CARPENTRY AND JOINERY

Level	1
Type	Occupational
Length	1 Year

This course offers a good introduction to both site and bench craft carpentry skills, as well as developing your overall knowledge and awareness of carpentry and joinery. Led by a highly experienced team, you will learn the basic skills of carpentry which can then be applied in further learning or at work.

## ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ You will have the opportunity to take part in regional and national trade competitions.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ The course will cover a range of topics, providing all the essential, basics you need to embark on a career in carpentry or in the wider Construction sector.
- ▶ Units include health, safety and welfare in construction, knowledge of technical information and construction technology, woodworking joints, hand tools and portable power tools.

## CAREER PATHWAYS

- ▶ Carpenter
- ▶ Joiner
- ▶ Supervisor
- ▶ Project Manager
- ▶ Team Leaders
- ▶ Estimating
- ▶ Heritage Restoration

## FACILITY HIGHLIGHTS

With a state-of-the-art workshop, industry standard tools and top of the range equipment, you will be hard pressed to find a better place to kick-start a career within carpentry and joinery.



## LEVEL 1

## CONSTRUCTION AND CIVIL ENGINEERING

Level	1
Type	Occupational
Length	1 Year

This course gives you the opportunity to develop your knowledge and awareness of general construction and civil engineering activities. Offering hands-on learning, led by experts in the field, the course will include basic groundwork tasks such as sub bases, laying flags and blocks, mixing and laying concrete.

## ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ Health, safety and welfare in construction
- ▶ Gain knowledge of technical information and construction technology
- ▶ How to cut construction materials
- ▶ How to lay and finish concrete
- ▶ Modular paving
- ▶ Safe use of portable power tools
- ▶ Laying blocks and flags

## CAREER PATHWAYS

- ▶ Street Paviour
- ▶ Highways Maintenance
- ▶ Rail Maintenance
- ▶ Site Engineer
- ▶ Building Surveyor
- ▶ Drainage Engineer

## FACILITY HIGHLIGHTS

With a state-of-the-art workshop, industry standard tools and top of the range equipment, you will be hard pressed to find a better place to kick-start a career within construction.

## LEVEL 1

## PAINTING AND DECORATING

Level	1
Type	Occupational
Length	1 Year

If you have aspirations to become a qualified painter and decorator, this course is an ideal starting point, offering you a good introduction to basic decorating techniques and health and safety within the Construction industry. You will learn in a specialist training environment using industry-standard equipment and be taught by tutors with extensive experience in the trade.

## ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

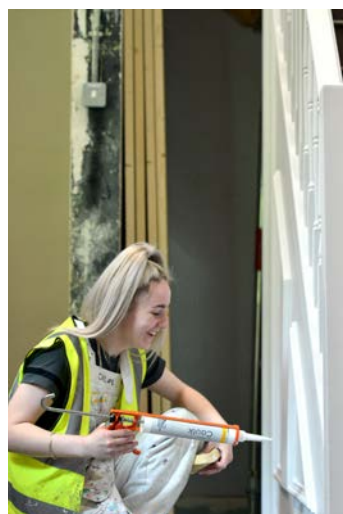
You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ You will have the opportunity to take part in regional and national trade competitions.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ Health, safety and welfare in construction.
- ▶ Preparing common surface paper for decoration.
- ▶ Applying foundation and technical papers.
- ▶ Applying basic paint systems by brush and roller.



## CAREER PATHWAYS

- ▶ Painter
- ▶ Decorator
- ▶ Sign Writer
- ▶ Interior Designer
- ▶ Estimator
- ▶ Contracts Manager
- ▶ College Teacher
- ▶ Assessor
- ▶ Business Owner

## FACILITY HIGHLIGHTS

With a state-of-the-art workshop, industry standard tools and top of the range equipment, you will be hard pressed to find a better place to kick-start a career within construction.

## LEVEL 1

## PLASTERING

Level	1
Type	Occupational
Length	1 Year

This course provides an excellent introduction to the art of plastering, which is an essential element within the construction industry. You'll be given plenty of opportunity to get hands on and develop your basic skills in wet plastering and dry lining under the guidance of our expert team.

## ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.



## WHY STUDY AT ARC?

- ▶ You will have the opportunity to take part in regional and national trade competitions.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ The course will teach you how to prepare surfaces, mix plasters and apply them to various backgrounds, form moulds and screed floors.
- ▶ Teaching also covers safe working practices and safe use of equipment.

## CAREER PATHWAYS

- ▶ Plasterer
- ▶ Heritage Restorer
- ▶ Estimator
- ▶ College Teacher
- ▶ Contracts Manager
- ▶ Business Owner

## FACILITY HIGHLIGHTS

With a state-of-the-art workshop, industry standard tools and top of the range equipment, you will be hard pressed to find a better place to kick-start a career within construction.

## LEVEL 2 BRICKWORK

Level	2
Type	Occupational
Length	1 Year

This course is part of our **Transitions Programme** – a unique and individualised programme for Level 2 students. The course will support you in developing the key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3, into employment or an apprenticeship in your chosen construction-based sector.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ You will have the opportunity to take part in regional and national Trade competitions.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ The Bricklaying Transitions programme is made up of subject specific practical skills including knowledge of building and construction and First Aid training.
- ▶ Areas of study will include safe working practices, enterprise skills and bricklaying.
- ▶ You will also work on your Maths and English skills.

### CAREER PATHWAYS

- ▶ Bricklaying
- ▶ Stone Masonry
- ▶ Carpentry
- ▶ Site Supervisor
- ▶ Site Manager

### FACILITY HIGHLIGHTS

- ▶ Industry standard brick workshop.
- ▶ Dedicated Construction Centre within a newly redeveloped campus.



## LEVEL 2 CARPENTRY AND JOINERY

Level	2
Type	Occupational
Length	1 Year

This course is part of our **Transitions Programme** – a unique and individualised programme for Level 2 students. The course will support you in developing the key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3, employment or an apprenticeship.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ You will have the opportunity to take part in regional and national Trade competitions.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ The Carpentry and Joinery Transitions programme is made up of subject specific practical skills including site joinery, bench joinery and First Aid training.
- ▶ Areas of study may include: safe working practices, enterprise skills and awareness of different client groups.
- ▶ You will also work on your Maths and English skills.

### CAREER PATHWAYS

- ▶ Carpenter
- ▶ Joiner
- ▶ Supervisor
- ▶ Project Manager
- ▶ Team Leaders
- ▶ Estimating
- ▶ Heritage Restoration

### FACILITY HIGHLIGHTS

- ▶ Industry standard joinery workshop.
- ▶ Dedicated Construction Centre within a newly redeveloped campus.



## LEVEL 2

## PAINTING AND DECORATING

Level	2
Type	Occupational
Length	1 Year

This **Transitions Programme** is designed to teach you a broad range of essential skills; from the basic preparation of surfaces for decorating, erecting and dismantling access equipment, and applying standard paper to walls and ceilings, through to more advanced techniques such as creating exact colours, producing specialist decorative finishes, and applying paint to complicated areas.

## ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ You will have the opportunity to take part in regional and national trade competitions.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ How to construct and dismantle working platforms
- ▶ How to prepare surfaces for painting and decorating
- ▶ How to apply paint by brush and roller
- ▶ How to conform to health safety and welfare in the workplace
- ▶ Operating within productive workplace practices
- ▶ How to move handle and store resources

## CAREER PATHWAYS

- ▶ Painter
- ▶ Decorator
- ▶ Sign writer
- ▶ Interior Designer
- ▶ Estimator
- ▶ Contracts Manager
- ▶ College Teacher
- ▶ Assessor
- ▶ Business Owner

## FACILITY HIGHLIGHTS

- ▶ Industry standard painting and decorating workshop.
- ▶ Dedicated Construction Centre within a newly redeveloped campus.

## LEVEL 2

## PLASTERING

Level	2
Type	Occupational
Length	1 Year

This course is part of our **Transitions Programme** – a unique and individualised programme for Level 2 students. The course will support you in developing key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3 or employment in the plastering field.

## ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ You will have the opportunity to take part in regional and national Trade competitions.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

The Plastering Transitions programme is made up of subject specific practical skills including:

- ▶ Mixing plasters
- ▶ Applying plasters
- ▶ Forming molds
- ▶ Floor screeding
- ▶ First Aid Training

## CAREER PATHWAYS

- ▶ Plasterer
- ▶ Heritage Restorer
- ▶ Estimator
- ▶ College Teacher
- ▶ Contracts Manager
- ▶ Business Owner

## FACILITY HIGHLIGHTS

- ▶ Industry standard plastering workshop.
- ▶ Dedicated Construction Centre within a newly redeveloped campus.



## LEVEL 3

# CONSTRUCTION AND THE BUILT ENVIRONMENT

Level	3
Type	Occupational
Length	2 Years

This Level 3 course aims to provide an understanding of the construction industry including health and safety, maths, science and materials, estimating and surveying. This course will launch your career in the construction and built environment sector. You could have a successful career in surveying, architecture, civil engineering amongst others. Many of these jobs combine office-based activities with on-site visits to projects and building sites.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language, Mathematics and Science, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your Maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ Planning construction and design
- ▶ How to carry out site surveys
- ▶ How to interpret design information
- ▶ How to carry out surveys and gain an understanding of how to calculate the cost of construction works and maintain the progress against the budget

## CAREER PATHWAYS

- ▶ Architect
- ▶ Quantity Surveyor
- ▶ Building Surveyor
- ▶ Civil Engineer
- ▶ Construction Manager
- ▶ Building Services Engineer

## FACILITY HIGHLIGHTS

- ▶ Industry standard construction workshop.
- ▶ Dedicated Construction Centre within a newly redeveloped campus.





# YOUR CREATIVE MEDIA CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC?

Here at Accrington and Rossendale College, our courses are designed with the latest developments with the industry in mind. Our state-of-the-art facilities now include a brand new Virtual Reality Hub. With wraparound sound and vision, our VR facilities offer an immersive experience that recreates realistic scenarios, that can be used to enhance your studies.

With our expert tutors and high-tech facilities, you can start your career right here. This sector is hugely diverse, from advertising to film and television; with an economic output of approximately £115.9 billion accounting for 5.9% of the UK economy - with an estimated 2.3m creative jobs in the industry. We can give you the skills you need to thrive in this sector.

## POTENTIAL CAREERS

GRAPHIC  
DESIGNER

INTERIOR  
DESIGNER

ANIMATOR

ARCHITECT

EXHIBITION  
DESIGNER

PHOTOGRAPHER

CINEMATOGRAPHER

## LEVEL 2 CREATIVE MEDIA

Level	2
Type	Vocational
Length	1 Year

This course is part of our **Transitions Programme** and will support you in developing key personal, technical and professional skills you need to progress on to the Level 3 Creative Digital Media Production or an Apprenticeship. This is an exciting programme designed to get you ready for your next steps.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

**Subject specific practical skills including:**

- ▶ Enterprise skills
- ▶ Photography
- ▶ Fine art
- ▶ Graphics
- ▶ Textiles

**You will also develop key employability skills including:**

- ▶ Commitment
- ▶ Resilience
- ▶ Initiative
- ▶ Confidence
- ▶ Professionalism

**Areas of study may include:**

- ▶ Personal study
- ▶ Impact of diversity
- ▶ Careers in art and media

### CAREER PATHWAYS

- ▶ Game Designer
- ▶ Digital Content Creator
- ▶ Film Director
- ▶ Video Editor
- ▶ Producer
- ▶ Broadcast Presenter
- ▶ Special Effects Technician
- ▶ Graphic Designer

### FACILITY HIGHLIGHTS

- ▶ Media students will also have access to our media suite, featuring industry leading equipment and state-of-the-art facilities.
- ▶ You will also study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer and Mac suites with various programmes and software to aid their studies.



## LEVEL 3 CREATIVE MEDIA PRACTICE

Level	3
Type	Vocational
Length	2 Years

A Level 3 qualification in Creative Media Practice will give you essential experience working with industry standard equipment and software, developing your skills to prepare you for a career in media. In the first year, you will focus on media production and cover specific media skills relevant to media sectors. You will then progress on to year two, where you will be given the option to either continue in media or specialise in games design – the choice is yours.

Through the guidance of our highly experienced tutors, you will be introduced to equipment and facilities that replicate those at the top of the field in media. You will gain the necessary skills and know-how to utilise these in the most beneficial way to support your projects, whatever they might be. Unlock your potential and unleash your style upon the world with a qualification in Creative Media Practice.

### ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language, Mathematics and Science, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

### COURSE ASSESSMENT

You will be assessed via internal assessments which consist of media based projects and live client briefs.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.
- ▶ There will be lots of opportunities to gain industry knowledge within the Media sector.
- ▶ We hold numerous trips to InSitu, Super Slow Way and MediaCityUK.

### WHAT WILL I LEARN?

- ▶ Research into film techniques, past and present.
- ▶ Investigation into different types of multimedia for example websites and presentations.
- ▶ Designing Desk Top Publishing - newsletter, storyboards and animation.
- ▶ Creating digital photographs, stop-motion or other animation techniques.
- ▶ 3D modelling and 2D games design using industry standard software.

### CAREER PATHWAYS

- ▶ Game Designer
- ▶ Digital Content Creator
- ▶ Film Director
- ▶ Video Editor
- ▶ Producer
- ▶ Special Effects Technician
- ▶ Graphic Designer

### FACILITY HIGHLIGHTS

- ▶ Media students will also have access to our media suite, featuring industry leading equipment and state-of-the-art facilities.
- ▶ You will also study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer and Mac suites with various programmes and software to aid their studies.

A man and a woman are shown in profile, looking at a computer screen. The woman is in the foreground, wearing a light-colored sweater, and the man is behind her, wearing a patterned shirt. They appear to be in a collaborative work environment. The background is slightly blurred, showing office equipment and a window.

# YOUR DIGITAL CAREER STARTS RIGHT HERE RIGHT NOW

WHY ARC?

POTENTIAL  
CAREERS

The future is digital. Our expert teachers work with employers to design qualifications by, and for, the industry; preparing you for this fast ever-growing sector. Get ahead in your career with courses that factor in the latest digital trends.

At Accrington and Rossendale College, our state-of-the-art facilities now include a brand new Virtual Reality Hub. With wraparound sound and vision, our VR facilities offer an immersive experience that recreates realistic scenarios, that can be used to enhance your studies.

NETWORK  
ENGINEER

SOFTWARE  
DEVELOPER

WEB  
DESIGNER

GAME  
DESIGNER

FORENSIC  
COMPUTER  
ANALYST

APP  
DEVELOPER

## LEVEL 2 DIGITAL

**This Industry-led course will support you in developing key personal, technical and professional skills you will need to progress on to a Level 3 Digital course, including a T Level or an Apprenticeship. This is an exciting programme designed to get you ready for your next steps.**

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ We have links with local employers including RBS, Serun and Nybble.
- ▶ We have industry Careers Day where an array of guest speakers and industry experts engage with learners and provide personalised support and interactions.
- ▶ Employers also work collaboratively with the college to set projects for learners that have a real-life impact on their theoretical knowledge.

Level	2
Type	Vocational
Length	1 Year

### WHAT WILL I LEARN?

- ▶ Subject specific practical skills including programming, project development and software such as Photoshop and Python.
- ▶ You will also develop key employability skills including decision making, initiative and understanding client requirements.

#### Areas of study may include:

- ▶ Communication with service users and different audiences
- ▶ Social media platform awareness as a marketing tool
- ▶ Awareness of different client groups

### CAREER PATHWAYS

- ▶ AI Consultant
- ▶ Network Engineer
- ▶ Cyber Security Analyst
- ▶ Web Designer
- ▶ Forensic Computer Analyst
- ▶ Web Designer
- ▶ Software Developer
- ▶ Project Manager
- ▶ App Developer
- ▶ User Experience (UX) Designer

### FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ You will have the opportunity to develop a broader skill set, which may include becoming a successful project manager, developing your programming skills further, website development, and cloud computing.
- ▶ New for 2022 is a state-of-the-art virtual reality hub that creates immersive experiences.

## LEVEL 3 INFORMATION TECHNOLOGY

Level	3
Type	Vocational
Length	2 Years

**Providing you with knowledge, skills and expertise that are essential to a career within the digital space, you can take the next step to employment or university education with a qualification at Accrington and Rossendale College. Covering a wide variety of skill sets including Project Management, Database Design, Cyber Security, Social Media, Web Development, IT Technician and Programming – you will be well prepared for a career within the world of IT.**

**Taking advantage of our industry standard equipment and state-of-the-art facilities and under the careful guidance of our highly experienced tutors, students here can take their skills to the next level.**

### ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your Maths and/or English grades.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments. Internal assessments consist of coursework projects and portfolio evidence.

### WHAT WILL I LEARN?

- ▶ You will cover a variety of skill sets around information technology, including Project Management, Database Design, and Development, Cyber Security, Social Media, Web Development, IT Technician, and Programming.
- ▶ You will be given the opportunity to explore how organisations manage security, develop new software and administrate networks.
- ▶ You will learn a variety of skills including developing a broad knowledge of industry specific technical skills under the supervision of experienced tutors and with guidance from industry experts.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### CAREER PATHWAYS

- ▶ Software Developer
- ▶ Game Designer
- ▶ Web Designer
- ▶ Data Analyst
- ▶ Cyber Security Analyst

### FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ You will have the opportunity to develop a broader skill set, which may include becoming a successful project manager, developing your programming skills further, website development, and cloud computing.
- ▶ New for 2022 is a state-of-the-art virtual reality hub that creates immersive experiences.



# YOUR EDUCATION & CHILDCARE CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC?

Our courses are designed by and for industry, giving you the most up to date theoretical knowledge in Childcare and Education. We also have expert tutors with many years of industry experience; giving you skills and information needed to thrive in this industry.

## POTENTIAL CAREERS

**PRIMARY  
SCHOOL  
TEACHER**

**TEACHING  
ASSISTANT**

**NURSERY  
MANAGER**

**HOSPITAL  
PLAY  
SPECIALIST**

**EDUCATION  
WELFARE  
OFFICER**

**SPECIAL  
EDUCATIONAL  
NEEDS  
TEACHER**

**PLAY  
THERAPIST**

ENTRY LEVEL  
CARE

The Entry Level Care course is suitable for you if you are looking to work, or wish to work in the Health and Social Care and Early Years and Childcare sectors. If you are interested in working in health, social care or with children and young people, this course will enable you to explore the different types of areas to support you to progress into your preferred sector.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ As part of the course you will develop the skills required to support you towards your chosen career.
- ▶ You will study English and Maths alongside your course to support you in your progression.
- ▶ While studying you will benefit from work experience opportunities in working environments to develop your practical skills and learn from experienced industry professionals.
- ▶ You will gain key employability skills while developing a strong understanding of the roles, responsibilities and opportunities in the Care sector.



CAREER PATHWAYS  
Progression onto the next level of a full time study programme.

- FACILITY HIGHLIGHTS
- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
  - ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

LEVEL 1  
CARE

During this one-year course, you will develop a range of core skills that will help you forge a future career in the care sector. This foundation programme is designed to give you a route onto higher level courses in your chosen Vocational area. At this level, you will develop basic skills and knowledge of your chosen subject, alongside English and Maths.

ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

COURSE ASSESSMENT

You will be assessed via internal and external assessments.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ You will develop your personal skills such as communication, team work and problem solving.
- ▶ Your programme will include work experience within your chosen sector.
- ▶ Courses are available across a wide range of Vocational subjects, which are designed to offer you tailored support to help you progress on to further studies or to get you ready for an Apprenticeship.

- CAREER PATHWAYS
- ▶ Nurse
  - ▶ Occupational Therapist
  - ▶ Health Care Practice Manager
  - ▶ Social Worker
  - ▶ Paramedic
  - ▶ Care Worker
  - ▶ Midwife
  - ▶ Counsellor

- FACILITY HIGHLIGHTS
- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources, including childcare classes with real world childcare resources
  - ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

Level	1
Type	Vocational
Length	1 Year

## LEVEL 2

## EDUCATION AND CHILDCARE

Level	2
Type	Vocational
Length	1 Year

This course is part of our **Transition Programme** – a unique and individualised programme for Level 2 students. The course will support you in developing key personal, technical and professional skills you need in order to get an apprenticeship or employment in your chosen sector.

After completing this course, you will have the necessary skills to progress onto a Level 3 course in Education and Childcare or an Apprenticeship. There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

- ▶ In Education and Childcare we work with over 35 employers including local nurseries and primary schools including a close partnership with the Pendle Education Trust.

## WHAT WILL I LEARN?

- ▶ Subject specific practical skills including safeguarding protocols, stages of development and report writing.
- ▶ You will also develop key employability skills including commitment, resilience, initiative, confidence, and professionalism.
- ▶ Safe working practices and communication with children and different audiences.
- ▶ You will also work on your Maths and English skills.

## CAREER PATHWAYS

- ▶ Primary School Teacher
- ▶ Nursery Manager
- ▶ Special Needs Teacher
- ▶ Education Welfare Officer
- ▶ Play therapist
- ▶ Teaching Assistant

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources, including childcare classes with real world childcare resources
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



## LEVEL 3

## CHILDCARE

Level	3
Type	Vocational
Length	2 Years

On this course you will learn the technical knowledge and practical skills you need to pursue a career working with children, covering all aspects of Early Years, child health and development, and the role of the Early Years Educator during this important stage of life.

You will learn about the development of children from birth to seven years, covering topics such as how children learn, health and safety for children, and cognitive and physical development. Crucially you will be able to put all this into practice on an exciting extended industry placement.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed through a combination of internal and external assessments.

This course has 750 hours in placement throughout two years and you will undertake competency-based assessments in the workplace during this placement. A DBS will also be needed.

## WHY STUDY AT ARC?

- ▶ Employers are involved in the development and delivery of this programme to ensure it best fits industry requirements, giving you the skills you need to thrive in this sector.
- ▶ Opportunities to take part in industry career days.
- ▶ A large number of our students progress onto degrees in Primary Education at well respected universities across the country.

## WHAT WILL I LEARN?

- ▶ Child development from birth to seven years.
- ▶ Children's health and wellbeing.
- ▶ Providing safe environments for children, play and learning.
- ▶ Understanding children's additional needs and observation, assessment and planning.

## CAREER PATHWAYS

- ▶ Primary School Teacher
- ▶ Nursery Manager
- ▶ Education Welfare Officer
- ▶ Play Therapist
- ▶ Teaching Assistant
- ▶ Hospital Play Specialist
- ▶ Special Ed. Needs Teacher

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources, including childcare classes with real world childcare resources
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



# YOUR HAIR & BEAUTY CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC?

## POTENTIAL CAREERS

With our commercial salon – Distinction Hair and Beauty - you will gain a wide range of skills through the use of professional equipment and lots of real-life experience. Our Salon is open to the public and to the whole College, so you will get to try out all your new skills right here, on your family, friends, and even your tutors.

Within all our courses we ensure employability skills such as commitment, resilience, initiative, confidence, and professionalism are taught and instilled, as we are passionate that our students can go on to start their own businesses and have successful careers.

**HAIRDRESSER**

**BARBER**

**COLOUR  
TECHNICIAN**

**MAKE-UP  
ARTIST**

**MOBILE  
HAIRDRESSER**

**NAIL  
TECHNICIAN**

**BEAUTY  
THERAPIST**

**ENTREPRENEUR**

**SALON  
OWNER**

## LEVEL 1 HAIR AND BEAUTY

Level	1
Type	Vocational
Length	1 Year

This course is the perfect introduction into the different hair and beauty therapy routes. At Level 1, you will gain an invaluable insight into your chosen Vocational subject alongside further developing your skills in English and Maths.

### ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ You will be supported to build key personal skills such as communication, problem-solving, and team work to help you take those first steps towards your chosen career.
- ▶ You will undertake a work placement to find out what it's like to work in your chosen sector and build essential skills for the workplace.

### CAREER PATHWAYS

- ▶ Hairdresser
- ▶ Barber
- ▶ Product Distributor and Trainer
- ▶ Salon Technician
- ▶ Manufacturers Technician
- ▶ Educator
- ▶ Salon Owner
- ▶ TV/Film Stylist

Some of these careers require further study upon completion of this course

### FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.



## LEVEL 2 BARBER PROFESSIONAL

Level	2
Type	Occupational
Length	1 Year

Barbering is an exciting, fast paced industry that's rapidly expanding. Barbershops now occupy 2.6% of the overall high street and the demand for a quality cut has never been higher. If you want to be a part of this exciting industry or aspire to run your own business within the field then a Barbering qualification from Accrington and Rossendale College is essential! With highly experienced tutors, industry connections and opportunities for real-life work experience – paired with our state-of-the-art equipment and facilities, you know that you are in safe hands with us right here. There is no better way to kick start your career within the barbering industry.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

You will learn all about what it takes to become a successful barber professional. You will learn about; health safety and hygiene, advice and consulting, creating basic outlines and detailing hair, clipper maintenance, cut facial hair to shape using basic techniques, cut men's hair using basic techniques, dry and finish men's hair, hair tonics, shampoo, condition and treat the hair and scalp.

### CAREER PATHWAYS

- ▶ Barber/Stylist
- ▶ Creative Male Grooming
- ▶ Media Male Grooming
- ▶ Salon Management
- ▶ Hair Colour Correction
- ▶ Advanced Hair Colour Correction
- ▶ Specialist Hair and Scalp Services

Some of these careers require further study upon completion of this course

### FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.



## LEVEL 2 BEAUTY PROFESSIONAL

Level	2
Type	Occupational
Length	1 Year

Got your sights set on becoming a beauty professional? This course will help you get one step closer to your dream job. This course is part of our **Transitions Programme** – a unique and individualised programme for Level 2 students. It will support you in developing the key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3 or employment in your chosen sector.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ This programme will provide you with the essential skills and knowledge to become a successful beauty professional.
- ▶ You will learn about; health, safety and hygiene, consultation techniques and client care, manicure, pedicure, waxing services, facial treatments, skin type analysis, eyebrow shaping services, eyelash and eyebrow tinting services, make-up application, anatomy and physiology.

### CAREER PATHWAYS

- ▶ Salon Beauty Therapist
- ▶ Spa Therapist
- ▶ Cosmetic Consultant
- ▶ Massage Therapist
- ▶ Business Owner

### FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.



## LEVEL 2 HAIR PROFESSIONAL

Level	2
Type	Occupational
Length	1 Year

This course is designed to give you an introduction to careers within the Hair Industry, as well as developing your personal and professional skills. Designed to provide learners with real and relevant engagement within the sector, this programme is a must for anyone looking to forge their career within this vital, in demand industry.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

### WHY STUDY AT ARC?

- ▶ Taught in a public-facing salon by tutors who are practicing hairdressers and barbers.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ You will gain a wide range of knowledge and skills to enable you to become a successful hair professional.
- ▶ You will learn; health, safety and hygiene, advising and consulting with clients, blow drying and styling hair, colouring and lightening hair, setting and dressing hair, shampooing, conditioning and treating the hair and scalp, styling hair with electrical equipment.
- ▶ You will also develop key employability skills alongside Maths and/or English.

### CAREER PATHWAYS

- ▶ Hair Colour Correction
- ▶ Specialist Hair and Scalp Services
- ▶ Product Distributor
- ▶ Advanced Hair Styling
- ▶ Freelance Hairdresser
- ▶ Educator
- ▶ Salon Owner
- ▶ TV/Film Stylist

Some of these careers require further study upon completion of this course.

### FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.

## LEVEL 2

## MEDIA MAKEUP PROFESSIONAL

Level	2
Type	Occupational
Length	1 Year

This course is part of our **Transitions Programme** – a unique and individualised programme for Level 2 students. The course will support you in developing key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3 or employment in your chosen sector.

## ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ The Media Makeup Professional Transitions programme is made up of subject specific practical skills and relevant employability skills.
- ▶ You will develop key employability skills including commitment, resilience, initiative, confidence, and professionalism.
- ▶ You will also work on your Maths and English skills.
- ▶ You will learn all the essential knowledge and skills to become a successful beauty professional.
- ▶ You will learn; health, safety and hygiene, make-up application, hair preparation services, continuity planning for hair services, dress and finish hair services, anatomy and physiology for makeup artists, total look for competition work, face and body art painting, fashion and editorial make-up.
- ▶ After completing this course, you will have the necessary skills to progress onto a Level 3 Media Makeup Professional or an Apprenticeship.

## CAREER PATHWAYS

- ▶ Theatrical Make-up Artist
- ▶ Media Make-up Artist
- ▶ Cosmetic Retail Artist
- ▶ Camouflage Specialist
- ▶ Mortuary Make-up Artist
- ▶ Product Manufacturer

## FACILITY HIGHLIGHTS

Our Media Makeup Professional students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.

## LEVEL 2

## NAIL PROFESSIONAL

Level	2
Type	Occupational
Length	1 Year

This qualification spans a wide range of topics that cover the skills and knowledge required to work within the beauty industry and potentially run your own beauty business in the future. The structure of this qualification provides students with the flexibility to develop their own knowledge, understanding and skills depending upon their designated pathway.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

## COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ This course will provide you with the essential knowledge and skills to become a successful nail professional.
- ▶ You will also work on your subject specific Maths and English skills.
- ▶ You will learn about: maintaining health, safety and hygiene, consultation techniques, client care, manicure, pedicure, gel polish, payment processes, anatomy and physiology, nail art, promoting retail sales, displaying stock, liquid and powder nail enhancements and nail wrap enhancements.

## CAREER PATHWAYS

- ▶ Salon Nail Technician
- ▶ Retail Manicurist
- ▶ Session Nail Stylist
- ▶ Business Owner
- ▶ Product Sales

## FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.

## LEVEL 3

## BARBER PROFESSIONAL

Level	3
Type	Occupational
Length	1 Year

Barbering is an exciting, fast paced industry that's rapidly expanding. Barbershops now occupy 2.6% of the overall high street and the demand for a quality cut has never been higher. If you want to be a part of this exciting industry or aspire to run your own business within the field then a Barbering qualification from Accrington and Rossendale College is essential!

With highly experienced tutors, industry connections and opportunities for real-life work experience – paired with our state-of-the-art equipment and facilities, you know that you are in safe hands with us right here. There is no better way to kick start your career within the barbering industry.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

## COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ You will learn the knowledge and skills essential to becoming a successful barber.
- ▶ You will learn about; Health and safety in the salon, hairdressing consultation, cutting hair using barbering techniques, creating facial hair shapes, shaving services and men's styling services.

## CAREER PATHWAYS

- ▶ Barber/Stylist
- ▶ Creative Male Grooming
- ▶ Media Male Grooming
- ▶ Salon Management
- ▶ Hair Colour Correction
- ▶ Advanced Hair Colour Correction
- ▶ Specialist Hair and Scalp Services

Some of these careers require further study upon completion of this course

## FACILITY HIGHLIGHTS

Our Barbering students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.

## LEVEL 3

## BEAUTY PROFESSIONAL

Level	3
Type	Occupational
Length	1 Year

Got your sights set on becoming a beauty professional? This course will help you get one step closer to your dream career. The course has been created alongside employers to support you in developing the key personal, technical and professional skills you need in order to succeed within this exciting industry.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

## COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ This programme will provide you with the essential skills and knowledge to become a successful beauty professional.
- ▶ You will learn about; health and safety in the salon, client care and consultation, body analysis, skin analysis, Swedish massage therapy, body electrical treatments, facial electrical treatments, electrical science, mechanical massage, anatomy and physiology for the face and body systems.

## CAREER PATHWAYS

- ▶ Salon Beauty Therapist
- ▶ Spa Therapist
- ▶ Cosmetic Consultant
- ▶ Massage Therapist
- ▶ Business Owner

## FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.



## LEVEL 3

## NAIL PROFESSIONAL

Level	3
Type	Occupational
Length	1 Year

This qualification covers a wide range of topics that include the skills and knowledge required to work within the beauty industry. It will also equip you with the knowledge and skills required to potentially run your own beauty business in the future. The structure of this qualification provides learners with the flexibility to develop their own knowledge, understanding and skills depending upon their designated pathway.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

## COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

## WHY STUDY AT ARC?

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- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ This course will provide you with the essential knowledge and skills to become a successful nail professional.
- ▶ You will learn about: health and safety in the salon, client care and consultation, nail enhancements using light cured gel, nail enhancement using liquid and powder, electrical filing for nails, promoting and selling products and services, cosmetic science for nail enhancements, designing and applying nail art, anatomy for nail services, airbrush nail art and gel polish for nails.

## CAREER PATHWAYS

- ▶ Salon Nail Technician
- ▶ Retail Manicurist
- ▶ Session Nail Stylist
- ▶ Business Owner
- ▶ Product Sales

## FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.

## LEVEL 3

## MEDIA MAKEUP PROFESSIONAL

Level	3
Type	Occupational
Length	1 Year

This is an ideal course if you are looking to pursue a career as a media make-up artist working within the media, performing arts, fashion or the photographic industry. It is very hands-on and will allow you to express your imagination and creative skills.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

## COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ You will learn all the necessary knowledge and skills to become a successful media make-up professional and advance your skill set.
- ▶ You will learn; health and safety in the salon, cosmetic make-up science, media make-up, style and fit postiche, photographic make-up, anatomy and physiology for make-up services, airbrush make-up, cosmetic camouflage and false eyelash application.

## CAREER PATHWAYS

- ▶ Theatrical Make-up Artist
- ▶ Media Make-up Artist
- ▶ Cosmetic Retail Artist
- ▶ Camouflage Specialist
- ▶ Mortuary Make-up Artist
- ▶ Product Manufacturer

## FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.

LEVEL 3  
HAIR PROFESSIONAL

Level	3
Type	Occupational
Length	1 Year

This course is aimed at those who have a Level 2 Certificate or Diploma in Hairdressing and who would like to develop their qualification portfolio skills to commercial standards. Successful completion of this programme can lead to progression into employment within a Hairdressing salon or Barbers. Further studies could include an Advanced Apprenticeship in Hairdressing or Barbering.

ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

COURSE ASSESSMENT

There will be formative and summative assessments throughout the year. At the end of the year you will sit a trade test style exam that will prepare you for further study or employment.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ You will learn the essential knowledge and skills to become a successful hair professional.
- ▶ You will learn; health and safety in the salon, hairdressing consultation, hair cutting services, hair colouring services, setting and dressing services, blow-drying and finishing services, occasion hair.

CAREER PATHWAYS

- ▶ Salon Management
- ▶ Hair Colour Correction
- ▶ Specialist Hair and Scalp Services
- ▶ Advanced Hair Stylist
- ▶ Freelance Hairdresser
- ▶ Educator
- ▶ Product Distributor
- ▶ Salon Owner
- ▶ TV/Film Stylist

FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art commercial salon, Distinction, where you will have access to modern, up-to-date tools and technology.





# YOUR HEALTH & SOCIAL CARE CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC?

## POTENTIAL CAREERS

As a student you will have the opportunity to partake in a variety of trips to industry settings, this may include Healthier Heroes, Simulated Hospitals, and visiting Universities.

Here at College, you can become part of the NHS Cadets which will give you the opportunity to experience real-life placements in different departments and gain additional professional training.

You will study in modern classrooms with interactive learning technology and will have access to high-end computer suites where you will be using various programmes and software to aid your studies.

**SOCIAL  
WORKER**

**MIDWIFE**

**COUNSELLOR**

**NURSE**

**OCCUPATIONAL  
THERAPIST**

**CARE  
MANAGER**

ENTRY LEVEL  
CARE

Level	Entry
Type	Vocational
Length	1 Year

The Entry Level Care course is suitable for you if you are looking to work, or wish to work in the Health and Social Care and Early Years and Childcare sectors. If you are interested in working in health, social care or with children and young people, this course will enable you to explore the different types of areas to support you to progress into your preferred sector.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning

WHAT WILL I LEARN?

- ▶ As part of the course you will develop the skills required to support you towards your chosen career.
- ▶ You will study English and Maths alongside your course to support you in your progression.
- ▶ While studying you will benefit from work experience opportunities in working environments to develop your practical skills and learn from experienced industry professionals.
- ▶ You will gain key employability skills while developing a strong understanding of the roles, responsibilities and opportunities in the Care sector.

CAREER PATHWAYS

Progression onto the next level of a full time study programme.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



## LEVEL 1

## HEALTH AND SOCIAL CARE

Level	1
Type	Vocational
Length	1 Year

**At Level 1, this course will give you a good insight into a potential career in Health and Social Care and further develop your skills in English and Maths.**

## ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ This course will help you to build key personal skills such as communication, problem-solving, and team work to help you take those first steps towards your chosen career.
- ▶ You will undertake a work placement to find out what it's like to work in your chosen sector and build essential skills for the workplace.

## CAREER PATHWAYS

- ▶ Adult Nurse
- ▶ Nursing Support Worker
- ▶ Social Worker
- ▶ Counsellor
- ▶ Youth Worker
- ▶ Support Worker
- ▶ Community Development Worker
- ▶ Mental Health Mentor

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



## LEVEL 2

## HEALTH AND SOCIAL CARE

Level	2
Type	Vocational
Length	1 Year

**This course is part of our Transitions Programme – a unique and individualised programme for Level 2 students, which will support you in developing the key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3 or employment in your chosen sector.**

**After completing this course, you will have the necessary skills to progress onto the Level 3 Health and Social Care course or an Apprenticeship. There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.**

## ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ There are a range of work experience placements available in both the Health and Social Care sectors and giving practical hands-on experiences.
- ▶ We encourage students to find their own work placements where possible, however we offer some bespoke placement opportunities including the NHS Cadets and Mental Health Cadets, together with Social Care placements in local care homes, day centres and charities.

## WHAT WILL I LEARN?

- ▶ Subject specific practical skills including care certificate standards, safeguarding protocols and report writing.
- ▶ You will develop key employability skills including commitment, resilience, initiative, confidence, and professionalism.
- ▶ Safe working practices, infection control, role of a health and social care practitioner and dealing with diversity.
- ▶ You will also work on your Maths and English skills as well as there being a scientific element to the course.

## CAREER PATHWAYS

- ▶ Midwife
- ▶ Nurse
- ▶ Occupational Therapist
- ▶ Social Worker
- ▶ Counsellor
- ▶ Care Manager
- ▶ Health Visitor
- ▶ Youth Worker
- ▶ Safeguarding Officer

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

## LEVEL 3

## HEALTH AND SOCIAL CARE

Level	3
Type	Vocational
Length	2 Years

As a Level 3 Health and Social Care student, you may have the opportunity to join the Health Cadets Programme with the East Lancashire Hospitals NHS Trust (ELHT). This competitive programme includes extensive work experience at all ELHT establishments, alongside practical career related training. As a Health Cadet you will receive an exciting programme of events, presentations, mentorships and work experience.

The Cadets is a challenging yet rewarding programme, providing excellent routes into professional training for clinical careers, such as radiography, speech and language therapy, nursing, mental health, dietetics or occupational therapy, as well as university. During the programme you will undertake the Skills for Care Certificate which is a recognised qualification for employment in the sector.



## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your Maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

There is an NHS Cadets route available which will involve large work placement elements. A DBS will also be needed for your placement.

## WHY STUDY AT ARC?

- ▶ You will undertake the Skills for Care certificate as part of the programme.
- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ Psychological perspectives and reflective practice
- ▶ Empowerment
- ▶ Protection of children, young people and adults
- ▶ Anatomy and physiology
- ▶ Nutrition
- ▶ Mental health
- ▶ Research skills and personal and professional development
- ▶ Safeguarding importance and practices
- ▶ Medical physics applications in the Health Sector
- ▶ Biomedical science and genetics
- ▶ Biochemistry for health

## CAREER PATHWAYS

- ▶ Midwife
- ▶ Nurse
- ▶ Occupational Therapist
- ▶ Social Worker
- ▶ Counsellor
- ▶ Care Manager

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



# LAW, JUSTICE AND PROTECTIVE SERVICES

# YOUR LAW, JUSTICE AND PROTECTIVE SERVICES CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC? POTENTIAL CAREERS

Our expert tutors have highly experienced professional backgrounds including teachers who are criminal barristers and police officers; giving you first-hand experience in the Law, Justice and Protective Services sector.

You will also have the opportunity to partake in a variety of trips and visits including observing live cases in Local Courts, visits to various Uniformed Protective Services, and Team building at Bowley Scout Camp and Activity Centre. These trips will enhance your knowledge of the Protective Services and help you gain vital skills.

**POLICE  
OFFICER**

**SOCIAL  
WORKER**

**PROBATION  
OFFICER**

**LAWYER**

**PRISON  
OFFICER**

## LEVEL 1

## LAW, JUSTICE AND PROTECTIVE SERVICES

Level	1
Type	Vocational
Length	1 Year

At Level 1, you will gain an in-depth understanding of Legal and Uniformed Services as well as transferable skills that can be applied to the workplace or further study. You will also further develop your skills in English and Maths. On successful completion of your Level 1 course you may be able to progress on to further studies with a Level 2 course in your chosen subject or onto an Apprenticeship.

## ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ You will be supported to build key personal skills such as communication, problem-solving, and teamwork to help you take those first steps towards your chosen career.
- ▶ You will undertake a work placement to find out what it's like to work in your chosen sector and build essential skills for the workplace.

## CAREER PATHWAYS

- ▶ Policing
- ▶ Paralegal
- ▶ Solicitor
- ▶ Company Secretary
- ▶ Barrister's Clerk
- ▶ Barrister

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



## LEVEL 2

## LAW, JUSTICE AND PROTECTIVE SERVICES

Level	2
Type	Vocational
Length	1 Years

This course is part of our **Transitions Programme** – a unique and individualised programme for Level 2 students. The course will support you in developing the key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3 or employment in your chosen sector.

After completing this course, you will have the necessary skills to progress to the Level 3 Law, Justice and Protective Services course or an Apprenticeship. There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

## ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

## WHAT WILL I LEARN?

- ▶ The Law, Justice and Protective Services Transitions programme is made up of subject specific practical skills including teamwork, problem solving and researching information.
- ▶ You will also develop key employability skills including commitment, resilience, initiative, confidence, and professionalism.
- ▶ Areas of study may include leadership, safe working practices, and communication with children and different audiences.

## CAREER PATHWAYS

- ▶ Police Officer
- ▶ Probation Officer
- ▶ Prison Officer
- ▶ Border Control
- ▶ Social Worker
- ▶ Lawyer
- ▶ Paralegal

## FACILITY HIGHLIGHTS

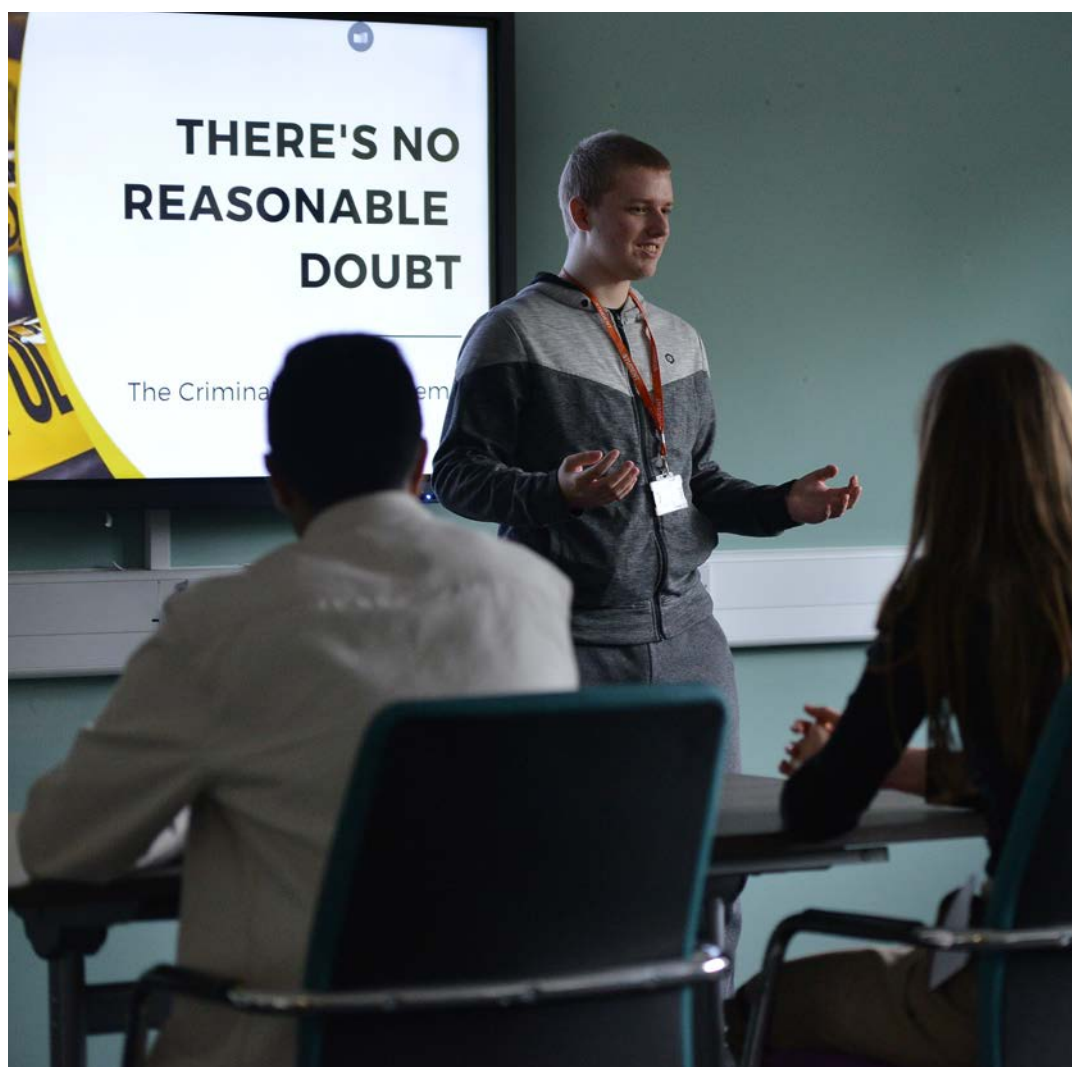
- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

## LEVEL 3

# LAW, JUSTICE AND PROTECTIVE SERVICES

Level	3
Type	Vocational
Length	2 Years

Spur your career opportunities within fields such as Policing, the Probation Service and the Protective Service with a qualification in Law, Justice and Protective Services. Gain vital skills in leadership whilst learning key aspects of the law, criminal justice system and the role of the protective services. As a Law, Justice and Protective Services student, you can not only expect the highest quality of training from industry experts, but also a wide range of exciting opportunities to enhance your learning experience.



## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language, Mathematics and Science, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your Maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed through a variety of methods including coursework, active and practical learning tasks, case studies, reports, discussions, presentations and table-top exercises to develop collaborative and teamwork skills. Some elements are assessed via external examination.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed, and supported to progress to their intended destinations.
- ▶ This course is taught by a range of industry professionals including a former Police Officer and former Solicitor, who provide our students with industry knowledge and skills.
- ▶ In 2021/22, a high number of students progressed directly to Police Apprenticeships, and over 80% of all students progressed to Law, Justice or Protective Services degrees or directly into sector related employment upon completion of the course.

## WHAT WILL I LEARN?

- ▶ You will gain a greater knowledge of working life within this sector, including types of crime, the role of public services and managing risk.
- ▶ Behaviour and discipline in the Uniformed Protective Services.
- ▶ Police powers and the law .
- ▶ Professional development in the Uniformed Protective Services.
- ▶ Criminological perspectives.
- ▶ Tort, including negligence.
- ▶ Offender profiling.
- ▶ Crime scene to court room.

## CAREER PATHWAYS

- ▶ Criminologist
- ▶ Fire and Rescue Officer
- ▶ HM Revenue and Customs Officer
- ▶ Paramedic
- ▶ Police Officer
- ▶ Prison Officer
- ▶ Probation Worker
- ▶ Social Worker
- ▶ Solicitor
- ▶ Member of the Armed Forces

## FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



# YOUR MOTOR VEHICLE CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC?

## POTENTIAL CAREERS

In the UK, the automotive industry projected turnover is £60.2 billion with 1, 647, 181 vehicles registered in 2021. This sector is also integral to supporting the delivery of the levelling-up agenda. This includes the net zero Government scheme that will kick-start the electric car market.

As a Motor Vehicle student, you will not only develop your knowledge of electric and hybrid vehicles to support the national agenda; you will also have the opportunity to learn in state-of-the-art facilities.

Our Motor Vehicle Department has recently undergone significant investment to the value of almost a quarter of a million pounds. This will support the next generation of vehicle technicians and engineers, just like you, in advancing their understanding of electric vehicle technologies.

**ELECTRIC  
VEHICLE  
SPECIALIST**

**TYRE  
TECHNICIAN**

**ROADSIDE  
REPAIR  
TECHNICIAN**

**HEAVY  
MOTOR  
VEHICLE  
TECHNICIAN**

## ENTRY LEVEL MOTOR VEHICLE

Level	Entry
Type	Vocational
Length	1 Year

For those wanting to turn their passion for motoring into a career, this course is a must! Accrington and Rossendale College's Motor Vehicle course will enable you to develop your knowledge and understanding of motor vehicles and mechanical engineering, opening doors to a number of exciting careers.

This Entry Level course is essential for those hoping to progress to Level 2 and 3, as most of our prospective students have little to zero experience with motoring. You will also develop your skills in English and Maths whilst gaining important competences that will help you when it comes to securing employment.

### ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

### COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

#### Motor Skills:

- ▶ Battery and lighting systems
- ▶ Engine liquid cooling and engine lubrication systems
- ▶ Engineering equipment and materials
- ▶ Spark ignition power units
- ▶ Steering and suspension
- ▶ Vehicle braking systems
- ▶ Vehicle exhaust systems
- ▶ Vehicle ignition systems
- ▶ Vehicle valeting

#### Employment Skills:

- ▶ English and Maths
- ▶ Problem solving
- ▶ Teamwork
- ▶ Communication

### CAREER PATHWAYS

Progression onto the next level of a full time study programme.

### FACILITY HIGHLIGHTS

- ▶ Industry standard motor vehicle workshop.
- ▶ Dedicated electric vehicle maintenance technologies.
- ▶ Dedicated construction centre within a newly redeveloped campus.

## LEVEL 1 LIGHT VEHICLE TECHNICIAN

Level	1
Type	Occupational
Length	1 Year

Got a love of cars and want to know how to repair and maintain them? This course is a great starting point to learn the basic mechanical skills you need to work in the automotive industry. Training in our specialist centre, our experienced tutors will help you to become familiar with vehicle engines, wheels and tyres, braking systems and more. You'll also gain valuable knowledge about electric and hybrid vehicles.

### ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Access to Electric Vehicle technologies.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

This course covers a variety of elements geared up to kick start a career in the automotive arena:

- ▶ Chassis components
- ▶ Braking systems
- ▶ Tyre fitting
- ▶ Engine construction
- ▶ Suspension and electrics
- ▶ Health, safety and welfare in the Motor Vehicle Industry
- ▶ Knowledge of technical information

### CAREER PATHWAYS

- ▶ Motor Vehicle Technician
- ▶ Tyre Technician
- ▶ Parts Advisor
- ▶ Roadside Repair Technician
- ▶ Workshop Manager

### FACILITY HIGHLIGHTS Facility highlights

- ▶ Industry standard motor vehicle workshop.
- ▶ Dedicated electric vehicle maintenance technologies.
- ▶ Dedicated construction centre within a newly redeveloped campus.



LEVEL 2  
LIGHT VEHICLE TECHNICIAN

Level	2
Type	Occupational
Length	1 Year

This course is part of our **Transitions Programme** – a unique and individualised programme for Level 2 students. The course will support you in developing the key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3 or employment in the Motor Vehicle sector. After completing this course, you will have the necessary skills to progress onto a Level 3 Motor Vehicle Course or an Apprenticeship.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

COURSE ASSESSMENT

You will be assessed via internal and external assessments.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Access to Electric Vehicle technologies.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ Subject specific practical skills including chassis components, braking systems, tyre fitting, suspension systems and First Aid training.
- ▶ Areas of study may include safe working practices, enterprise skills and awareness of different client groups.

CAREER PATHWAYS

- ▶ Motor Vehicle Technician
- ▶ Tyre Technician
- ▶ Parts Advisor
- ▶ Roadside Repair Technician
- ▶ Workshop Manager

FACILITY HIGHLIGHTS

- ▶ Industry standard motor vehicle workshop.
- ▶ Dedicated electric vehicle maintenance technologies.
- ▶ Dedicated Construction Centre within a newly redeveloped campus.



LEVEL 3  
LIGHT VEHICLE TECHNICIAN

Level	3
Type	Occupational
Length	1 Year

Accelerate your career in the automotive service industry with this technician level course. Building on your training at Level 2, you'll be hands on in our workshops advancing your skills in more complex chassis and engine repair work. You'll also learn vital workplace health and safety practices and have customer service training, preparing you for employment.

ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve these entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

COURSE ASSESSMENT

You will be assessed via internal and external assessments.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ Typically, the course covers all aspects of in-depth analysis of motor vehicle systems and diagnostics, including the advanced diagnosis and rectification of engines, management systems and electrical auxiliary systems, transmission systems and vehicle chassis systems.
- ▶ As part of the course you will be required to complete work experience in a motor vehicle environment.

CAREER PATHWAYS

- ▶ Motor Vehicle Technician
- ▶ Tyre Technician
- ▶ Parts Advisor
- ▶ Roadside Repair Technician
- ▶ Workshop Manager

FACILITY HIGHLIGHTS

- ▶ Industry standard motor vehicle workshop.
- ▶ Dedicated electric vehicle maintenance technologies.
- ▶ Dedicated Construction and Motor Vehicle Centre within a newly redeveloped campus.



SPORT  
SPORT  
SPORT  
SPORT  
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SPORT  
SPORT

# YOUR SPORTS CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC?

Not only will you learn from expert tutors but you will also have the added advantage of our exclusive partnerships with Burnley Football Club plus many more.

By studying Sport, you can not only expect the highest quality of training from industry experts but also expect to gain essential skills in teamwork, leadership, communication, problem-solving and resilience. The variety of skills you learn within these courses will enable you to find your passion in this industry.

## POTENTIAL CAREERS

**PERSONAL  
TRAINER**

**SPORTS  
COACH**

**SPORTS  
PRESENTER**

**SPORTS  
DEVELOPMENT  
OFFICER**

**NUTRITIONIST**

**SPORTS  
PSYCHOLOGIST**

**SPORTS  
PHYSIOTHERAPIST**

## LEVEL 1 SPORT

Level	1
Type	Vocational
Length	1 Year

At Level 1, you will gain an insight into your chosen Vocational subject and further develop your skills in English and Maths. Sport students will also be introduced to units to prepare them for Level 2 and Level 3, including training exercises, basic coaching, sports science and sport therapy.

### ENTRY REQUIREMENTS

At least 2 GCSEs at Grade 3 or above including English Language or Mathematics **OR** a relevant Entry Level programme and GCSE English Language or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ You will be supported to build key personal skills such as communication, problem-solving, and teamwork to help you take those first steps towards your chosen career.
- ▶ You will undertake a work placement to find out what it's like to work in your chosen sector and build essential skills for the workplace.



### CAREER PATHWAYS

- ▶ Coach
- ▶ Fitness Instructor
- ▶ Personal Trainer
- ▶ Sports Therapist
- ▶ Leisure Centre Manager

### FACILITY HIGHLIGHTS

- ▶ Sport students will have access to state-of-the-art facilities and equipment, including a sports hall, gym, kit and 3G pitch.
- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

## LEVEL 2 SPORT

Level	2
Type	Vocational
Length	1 Year

This course is part of our **Transitions Programme** – a unique and individualised programme for Level 2 students, which will support you in developing the key personal, technical and professional skills you need in order to get ahead, whether you want to progress to Level 3 or employment in your chosen sector.

After completing this course, you will have the necessary skills to progress to the **Level 3 National Extended Diploma in Sports Coaching and Development, a Level 3 in Sport and Exercise Science or an Apprenticeship**. There will be lots of opportunities for trips, visits, guest speakers, mentoring and work experience. This is an exciting programme, designed to help you get ready for your next steps.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or Mathematics **OR** a relevant Level 1 Diploma and GCSE English Language and/or Mathematics at Grade 3 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ The Sport Transitions programme is made up of subject specific practical skills including First Aid training, coaching and fitness training and fitness testing.
- ▶ You will develop key employability skills including commitment, resilience, initiative, confidence, and professionalism.
- ▶ After completing this course, you will have the necessary skills to progress onto the Level 3 National Extended Diploma in Sports Coaching and Development, a Level 3 in Sport and Exercise Science or an Apprenticeship.

### CAREER PATHWAYS

- ▶ Personal Trainer
- ▶ Sports Physiotherapist
- ▶ Nutritionist
- ▶ Fitness Centre Manager
- ▶ Sports Psychologist
- ▶ Sports Development Officer

### FACILITY HIGHLIGHTS

- ▶ Sport students will have access to state-of-the-art facilities and equipment, including a sports hall, gym, kit and 3G pitch.
- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

## LEVEL 3

## FITNESS INSTRUCTING AND PERSONAL TRAINING

Level	3
Type	Vocational
Length	2 Years

You will gain the knowledge, understanding and practical skills needed to work as a Gym Instructor and Personal Trainer in a variety of settings. You will also benefit from work experience in the fitness industry as part of your study programme. Most students will progress to employment and the qualification opens the door to several group exercise specific qualifications including Level 2 Awards for Instructing Core Group Exercise (Group Cycling, Kettlebell Training, Circuit Training, Suspension Training).

### ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language, Mathematics and Science, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your Maths and/or English grades.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments. Internal assessments consist of coursework projects and portfolio evidence.

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

During the course you will benefit from teaching led by industry specialists in a range of practical and theoretical topics that will give you the knowledge, skills and behaviours to pursue a successful career in the fitness industry:

- ▶ The principles of working in the gym environment.
- ▶ Customer service.
- ▶ How to maintain health, safety and welfare.
- ▶ Anatomy and physiology.
- ▶ How to conduct consultations and promote the health benefits of a physical activity.
- ▶ How to communicate effectively and motivate clients to adhere to an exercise programme.
- ▶ How to plan and prepare a gym-based exercise programme.
- ▶ Learn about marketing and business planning, personal training programming and how to deliver personal training sessions.

### CAREER PATHWAYS

- ▶ Personal Trainer
- ▶ Sports Physiotherapist
- ▶ Nutritionist
- ▶ Fitness Centre Manager
- ▶ Sports Psychologist
- ▶ Sports Development Officer

### FACILITY HIGHLIGHTS

- ▶ Sport students at Accrington and Rossendale College will have access to state-of-the-art facilities and equipment, including a sports hall, gym, kit and 3G pitch.
- ▶ You will also study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



## LEVEL 3

## SPORT AND EXERCISE SCIENCE

Level	3
Type	Vocational
Length	2 Years

This course is a specialist, industry relevant programme developed with employers and universities in the sector. The programme supports progression into employment, often via university, in a range of disciplines including Sport Science, Nutrition, Psychology and Sports Therapy. This course also supports progression for those interested in teaching. Most students progress to university following successful completion of this course, including our own degree in Sports Coaching and Performance. You may also consider an Apprenticeship or employment in the sports sector.

### ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language, Mathematics and Science **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

### COURSE ASSESSMENT

You will be assessed via internal and external assessments. Internal assessments consist of coursework projects and portfolio evidence.

All Sport and Exercise Science students have the opportunity to complete the recognised Level 1 FA Coaching qualification at the end of their first year!

### WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

### WHAT WILL I LEARN?

- ▶ The range of modules you will study include Sport and Exercise Physiology, Psychology, Nutrition, Fitness Training and Fitness Testing.
- ▶ These modules will help you develop the leadership and communication skills vital for future career success.
- ▶ They will also develop your practical and technical knowledge through a range of practical, class based and lab-based learning opportunities.

### CAREER PATHWAYS

- ▶ Personal Trainer
- ▶ Sports Physiotherapist
- ▶ Nutritionist
- ▶ Fitness Centre Manager
- ▶ Sports Psychologist
- ▶ Sports Development Officer

### FACILITY HIGHLIGHTS

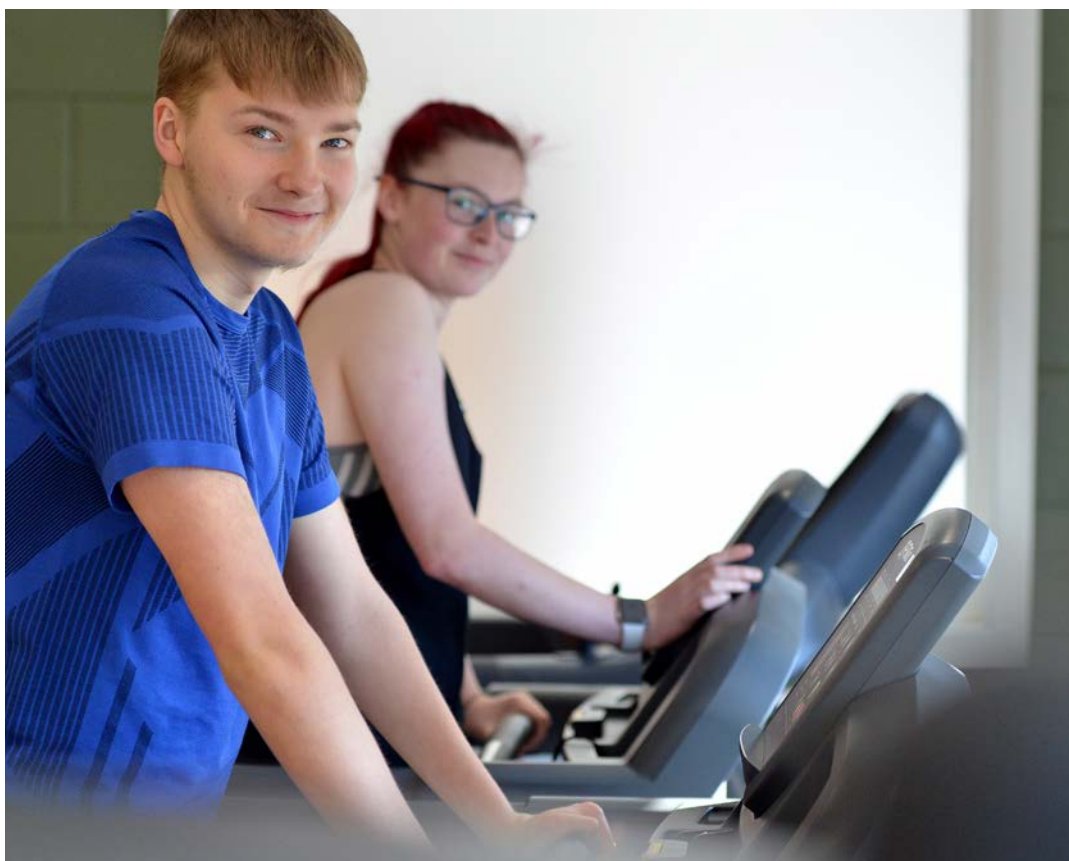
- ▶ Sport students will have access to state-of-the-art facilities and equipment, including sports hall, gym, kit and 3G pitch.
- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

## LEVEL 3

SPORTS COACHING  
AND DEVELOPMENT

Level	3
Type	Vocational
Length	2 Years

This course has been developed alongside the Chartered Institute for the Management of Sport and Physical Activity (CIMSPA). From this programme you can progress to university education, including our own degree course in Sports Coaching and Performance, or into employment, as you will be Level 1 Coach qualified on successful completion. You may also wish to consider an Apprenticeship.



## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language, Mathematics and Science, but at least one of these **OR** a relevant Level 2 Diploma with at least an overall Merit profile and GCSE English or Mathematics at Grade 4 or above.

If you don't quite achieve the entry criteria though don't worry, we can discuss your options and will provide support to enable you to achieve your maths and/or English grades.

## COURSE ASSESSMENT

You will be assessed via internal and external assessments. Internal assessments consist of coursework projects and portfolio evidence.

## WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.
- ▶ All Sports Coaching and Development students have the opportunity to complete the recognised Level 1 FA Coaching qualification within their first year!

## WHAT WILL I LEARN?

- ▶ You will develop the confidence to plan and lead sport and exercise in practical settings and enhance your communication and organisational skills.
- ▶ You will also learn academic skills, including managing deadlines and researching.
- ▶ You will study modules including Developing and Applied Coaching Skills, Sports Psychology, Nutrition, Sports Injuries and Massage, Fitness Training and Testing and Practical Sports Application.
- ▶ The curriculum will develop key industry skills including leadership, communication and a range of practical and technical skills in order to help you develop a career in the sports industry.

## CAREER PATHWAYS

- ▶ Personal Trainer
- ▶ Sports Physiotherapist
- ▶ Nutritionist
- ▶ Fitness Centre Manager
- ▶ Sports Psychologist
- ▶ Sports Development Officer

## FACILITY HIGHLIGHTS

- ▶ Students of Sport at Accrington and Rossendale College will have access to state-of-the-art facilities and equipment, including sports hall, gym, kit and 3G pitch.
- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

# APPRENTICESHIPS

Choosing the right type of qualification for your future career can be a difficult decision. An Apprenticeship is a full-time job. You work for a business while gaining a nationally recognised qualification. It is on-the-job training, and you even get paid!

You will develop the skills and experience that employers want, building up an impressive CV. Apprenticeships take between one to four years to complete, depending on the type and level. What's great is you can learn at a pace suited to you and you will be supported at each stage by an industry specialist Trainer Assessor.

Many employers choose to continue investing in their future workforce and grow their talent pool by employing Apprentices upon completion of their studies. After completing an Apprenticeship, you could continue to train for an advanced, higher, or degree level Apprenticeship, or a related Vocational qualification. Alternatively, you could go on to university, or take a professional qualification that leads to a specific job role.

## GET READY FOR AN APPRENTICESHIP

Accrington and Rossendale College has been providing high quality Apprenticeships for many years.

We have an excellent reputation with businesses across East Lancashire and beyond, who look to us to find their next leading employee. This could be you if you decide that an Apprenticeship is the right next step for you!

We currently have over 1,000 Apprentices working in businesses both large and small, all of whom are real assets to their employers. We have a strong track record of Apprentices securing full-time employment after their Apprenticeship.

## WHY CHOOSE US?

We have a specialist Apprenticeship Recruitment Team to help you find employment and support you through your application journey.

We work with our wide range of top-quality employers, providing a talent matching service to ensure we support you in finding the right role.

## PRE-APPRENTICESHIP SUPPORT

We provide individualised Pre-Apprenticeship support to ensure you are ready for your next steps.

We understand that it is vital for young people to be equipped with the skills needed to secure employment and perform well in their roles. With this in mind we will work with you throughout your application journey to develop your skills to make you more attractive to potential employers.

The type of support offered may include;

- ▶ Applying for an Apprenticeship
- ▶ Developing your CV and interview techniques
- ▶ Improving communication and presentation skills
- ▶ Industry specific qualifications and skills such as Paediatric First Aid or Health and Safety at Work
- ▶ Individualised advice, guidance and support
- ▶ An opportunity to complete certain key skills essential for employment
- ▶ Finding relevant work placements

## FREQUENTLY ASKED QUESTIONS

**We understand that you may have lots of questions about Apprenticeships, whether they are right for you, and how to secure one, so we have created these FAQs to help.**

### What is an Apprenticeship?

An Apprenticeship gives you hands-on experience, a salary and the opportunity to train while you work. Apprenticeships are equivalent to a full-time academic qualification and there are a wide range of areas you can complete an Apprenticeship in. See our subject pages for details.

### What are the benefits of an Apprenticeship?

- ▶ You will earn a salary whilst studying
- ▶ You will gain high quality training in the skills employers want. 20% of your time is set aside for learning.
- ▶ There are excellent progression opportunities
- ▶ Apprenticeships can give you increased future earning potential
- ▶ You will gain better long-term salary prospects
- ▶ You will be learning at a pace suited to you with the support of a mentor
- ▶ You gain official certification of skills equivalent to qualifications ranging from Level 2 up to degree level
- ▶ You will have paid holidays from your workplace

### What does an Apprenticeship involve?

Training combines off the job study (usually at College) with learning and development in the workplace.

### Can an Apprenticeship lead to University?

Yes! A growing number of Apprentices also go onto Higher Apprenticeships to gain degree level qualifications, but without the expense of going to university.

### What grades do I need to do an Apprenticeship?

For a Level 2 Apprenticeship you should be aiming for at least three GCSEs at Grade 4 or above including English Language and/or Maths.

For a Level 3 Apprenticeship you should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of a Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options. If you do not achieve a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

### How much will I get paid?

All Apprentices receive at least the National Apprenticeship Minimum Wage in the first year, however some employers do choose to pay more.

### How many hours a week will I work?

This is dependent on the employer and the role the Apprentice is undertaking.

### Am I guaranteed a job?

There are no guarantees that you will secure a job straight after your Apprenticeship, however

Government data shows that nationally 90% of Apprentices stay in employment after finishing their programme, with many staying with the same employer, offering you a real future in an industry you are passionate about.

### How long will my Apprenticeship last?

Apprenticeships typically last for one to four years depending on the area of study. The majority of Apprenticeships last for two years.

### What do employers expect from an Apprentice?

All Apprentices are expected to conduct themselves professionally in the workplace and must be conscientious in their work, attendance and timekeeping. Our unique Talent Pool package will help guide you in developing the skills and qualities desired by employers, however a desire to work and further your skills is essential!

### What if I can't find an employer?

Don't worry, if you don't secure an Apprenticeship straight away you can always enrol onto a full-time course and then move to an Apprenticeship once you have found an employer and enhanced your industry knowledge.

Our Apprenticeship Team will be able to talk you through your options as you progress with your application.

**Don't forget that you can get in touch at any point and our team will be more than happy to answer any questions:**

**Apprenticeship Team:**  
apprenticeships@nelsongroup.ac.uk

**Admissions Team:**  
admissions@nelsongroup.ac.uk

ACCOUNTS/FINANCE ASSISTANT

Accountancy is a highly-skilled profession where formal qualifications play a vital role in the career journey. This Apprenticeship Standard has been created by a range of nationally and internationally recognised employers and provides a strong understanding of the skills required within the finance sector. Depending on the level of Apprenticeship and the job role, you could be involved in a variety of financial activities, from managing bills and expenses to payroll and taxes.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics. These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options. If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their Apprenticeship, which enables them to thrive and succeed.
- ▶ We also have assessors who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ Typical services that you would learn about include: tax returns, payroll, bookkeeping, managing financial accounting, auditing and much more.
- ▶ The blend of on and off the job training means that you will be able to put your learning into practice on a daily basis.

CAREER PATHWAYS

- ▶ Auditor
- ▶ Accountant
- ▶ Finance Manager
- ▶ Business Analyst
- ▶ Procurement Officer

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

AWARDS AND ACCREDITATIONS

Trainer Assessors are AAT (Association of Accounting Technicians) trained.

Level	2
Type	Apprenticeship
Length	2 Years

ASSISTANT ACCOUNTANT

Accountancy is a highly-skilled profession where formal qualifications play a vital role in the career journey. This Apprenticeship Standard has been created by a range of nationally and internationally recognised employers and provides a strong understanding of the skills required within the finance sector. Depending on the level of Apprenticeship and the job role, you could be involved in a variety of financial activities, from managing bills and expenses to payroll and taxes.

ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics OR successful completion of a Level 2 Apprenticeship. These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options. If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their Apprenticeship, which enables them to thrive and succeed.
- ▶ We also have assessors who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ Typical services that you would learn about include: tax returns, payroll, bookkeeping, managing financial accounting, auditing and much more.
- ▶ The blend of on and off the job training means that you will be able to put your learning into practice on a daily basis.

CAREER PATHWAYS

- ▶ Auditor
- ▶ Accountant
- ▶ Finance Manager
- ▶ Business Analyst
- ▶ Procurement Officer

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

AWARDS AND ACCREDITATIONS

Trainer Assessors are AAT (Association of Accounting Technicians) trained.

Level	3
Type	Apprenticeship
Length	2 Years

## BUSINESS ADMINISTRATOR

Level	3
Type	Apprenticeship
Length	2 Years

This Business Administrator Apprenticeship will provide you with a highly transferable set of knowledge, skills and behaviours that can be applied in all sectors, and in small and large businesses alike; from the public sector, private sector and charitable sector. Throughout the programme you will work independently and as part of a team and will learn how to develop, implement, maintain and improve administrative services within your organisation.

This programme is ideal for those who can show initiative, manage priorities and their own time, can display problem-solving and decision-making skills and are keen to develop their people management responsibilities through mentoring or coaching others.

### ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

### COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

### WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of excellent employers to offer apprenticeships in most industries.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

### WHAT WILL I LEARN?

- ▶ Business fundamentals
- ▶ Relevant regulation
- ▶ Policies
- ▶ Processes
- ▶ External environment factors
- ▶ Planning and organisation
- ▶ Project management
- ▶ Understanding the organisation
- ▶ Alongside this you will also develop your decision-making, communication and interpersonal skills.

### CAREER PATHWAYS

- ▶ Human Resources Officer
- ▶ Project Manager
- ▶ Business Administrator
- ▶ Marketing Assistant
- ▶ Public Relations Officer
- ▶ Entrepreneur

### FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.

## CUSTOMER SERVICE PRACTITIONER

Level	2
Type	Apprenticeship
Length	1.5 Years

The role of a Customer Service Practitioner is to deliver high quality products and services to the customers of their organisation. This programme will ensure you develop the skills and knowledge to provide a high quality service to customers either in person or remotely. You may be the first point of contact and work in any sector or organisation type.

### ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

### COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

### WHY STUDY AT ARC?

We work with a large range of employers including Walton Lane Nursery School and Children's Centre and Lancashire County Council.

### WHAT WILL I LEARN?

- ▶ Understanding your customers
- ▶ Meeting regulations and legislation
- ▶ Influencing skills
- ▶ Dealing with customer conflict and challenge
- ▶ Presentation and Equality - treating all customers as individuals

### CAREER PATHWAYS

- ▶ Customer Service Representative
- ▶ Recruiter
- ▶ Sales Representative
- ▶ Customer Experience Executive
- ▶ Banking Customer Service Adviser
- ▶ Resort Representative

### FACILITY HIGHLIGHTS

You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.

### AWARDS AND ACCREDITATIONS

Completion of this apprenticeship will lead to eligibility to join the Institute of Customer Service as an Individual member at Professional level.



## BUSINESS, ACCOUNTING &amp; PROFESSIONAL SERVICES

## APPRENTICESHIP LEVEL 3

## CUSTOMER SERVICE SPECIALIST

This programme will ensure you have the skills and knowledge to be a 'professional' for direct customer support within all sectors and organisation types. You will learn how to be an advocate of Customer Service, acting as a referral point for dealing with more complex or technical customer requests, complaints, and queries. Upon completion of the programme you will be fully equipped to work in a variety of sectors including contact centres, retail, web chat, service industry or any customer service point.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your option.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

Employers have worked to co-create the programme making it highly industry relevant.

## WHAT WILL I LEARN?

- ▶ Understanding continuous improvement
- ▶ Developing leadership styles
- ▶ Understand and enhance customer journeys
- ▶ Analyse and present customer insight data
- ▶ Providing a positive customer experience
- ▶ Analysing end to end service experiences
- ▶ Working effectively and collaboratively with colleagues

Level	3
Type	Apprenticeship
Length	1.5 Years

## CAREER PATHWAYS

- ▶ Customer Service Manager
- ▶ Customer Retention Specialist
- ▶ Sales Advisor
- ▶ Account Manager
- ▶ Quality Assurance Manager
- ▶ Retail Manager

## FACILITY HIGHLIGHTS

You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.

## AWARDS AND ACCREDITATIONS

Completion of this apprenticeship will lead to eligibility to join the Institute of Customer Service as an Individual member at Professional level.

## BUSINESS, ACCOUNTING &amp; PROFESSIONAL SERVICES

## APPRENTICESHIP LEVEL 3

## LIBRARIES, INFORMATION AND ARCHIVE SERVICES ASSISTANT

Library, Information and Archive Services (LIAS) Assistants perform a front line/global role in all sectors (including public, health, legal, commercial, educational, government, heritage/cultural and entertainment), supporting society through anticipating, determining, stimulating and satisfying the needs of existing and potential users for access to information in an ethical and fair or appropriate manner.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your option.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

- ▶ We have exceptionally strong links with Lancashire County Council's Library and Archive Services
- ▶ Industry expert Assessors providing continuous support throughout the programme
- ▶ Employers have worked to co-create the programme making it highly industry relevant

## WHAT WILL I LEARN?

- ▶ Acquiring, receiving, recording, circulating and developing collections of physical and digital resources.
- ▶ Supporting users to develop confidence and skills in reading, researching, understanding and evaluating information.
- ▶ Administering and supporting the management and development of collections.
- ▶ Collaborating with users and stakeholders in the shaping, development and innovation of the service.

Level	3
Type	Apprenticeship
Length	2 Years

## CAREER PATHWAYS

- ▶ Academic Librarian
- ▶ Archivist
- ▶ Careers Information Officer
- ▶ Information Officer
- ▶ Public Librarian
- ▶ Records Manager
- ▶ Film & TV Archivist

## FACILITY HIGHLIGHTS

You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.

## AWARDS AND ACCREDITATIONS

Completion of this apprenticeship will lead to eligibility for the following professional recognition:

- ▶ Chartered Institute of Library and Information Professionals for Certified Member (ACLIP).
- ▶ Archive and Records Association for Foundation Member (FMARA)

HOSPITALITY SUPERVISOR

This Hospitality Supervisor Apprenticeship will prepare you to work across a wide variety of businesses including bars, restaurants, cafés, conference centres, banqueting venues, hotels or contract caterers. You will be equipped to provide vital support to management teams and be capable of independently supervising hospitality services and running shifts. The apprenticeship will ensure that you cover a wide range of skills to ensure you can work across a range of sectors, and there may be opportunity to specialise in a specific field should this be of interest to you.

ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics OR successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve these entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of excellent employers to offer apprenticeships across a wide range of businesses.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ Understanding the financial operations of hospitality businesses.
- ▶ Understanding the importance of customer profiles, how to build them and understanding how this enables the business to meet their needs profitably and in line with business/brand standards.
- ▶ Understanding how to work with hospitality team members to achieve targets and support business objectives.
- ▶ Identifying and understanding the different leadership styles and supervisory management skills which are effective in hospitality businesses.

CAREER PATHWAYS

- ▶ Food and Beverage Supervisor
- ▶ Bar Supervisor
- ▶ Housekeeping Supervisor
- ▶ Concierge Supervisor
- ▶ Front Office Supervisor
- ▶ Events Supervisor
- ▶ Hospitality Outlet Supervisor

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

Level	3
Type	Apprenticeship
Length	1.5 Years

PRODUCTION CHEF

The Production Chef Apprenticeship will enable you to work in the exciting and challenging world of catering, leading you to a career in settings such as schools, hospitals, the Armed Forces, care homes and high street or pub kitchens. During your Apprenticeship you will apply highly methodical organisational skills, energy, accuracy, attention to detail and be mindful of the importance of sustainability and protecting the environment.

You will develop the skills and attributes to work, and thrive, in your chosen sector. You will be able to maintain excellent standards of personal, food and kitchen hygiene, ensure compliance to procedures, menu specifications and recipes, adapt and produce dishes to meet special dietary, religious and allergenic requirements and use specialist kitchen equipment.

ENTRY REQUIREMENTS

Level 2 Apprenticeship - You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve these entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of excellent employers including Crow Wood, Burnley Football Club and Oddie's.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ During this apprenticeship you will gain a range of skills, including: techniques for the preparation, assembly, cooking, regeneration and presentation of food.
- ▶ Using kitchen tools and equipment correctly to produce consistently high-quality dishes according to specifications.
- ▶ Take responsibility for the cleanliness, organisation and smooth running of the work area.
- ▶ Learn about key nutrient groups, their function and main food sources.

- ▶ How to communicate with colleagues, line managers and customers effectively.
- ▶ Maintaining quality and consistency in food production by using resources in line with organisations' financial constraints, style, specifications and ethos.
- ▶ Working to ensure customer expectations are met.
- ▶ How technology can support food production organisations.

CAREER PATHWAYS

- ▶ Head Chef
- ▶ Front of House
- ▶ Station Chef
- ▶ Restaurant Manager
- ▶ Barista
- ▶ Commis Chef

FACILITY HIGHLIGHTS

- ▶ Catering facilities on site to replicate real life practice
- ▶ Modern, recently redeveloped campus

Level	2
Type	Apprenticeship
Length	1.5 Years

EARLY YEARS PRACTITIONER

Level	2
Type	Apprenticeship
Length	1.5 Years

Apprentices will be responsible for supporting child initiated and adult led activities based around the needs and interests of each individual child, supporting children’s learning through planned, purposeful play opportunities and educational programmes and working as part of a team to ensure each child feels safe and secure. Found in a range of settings this Apprenticeship is focussed on delivering the Early Years Foundation Stage (EYFS) requirements set by government for the learning, development and care of children from birth to 5 years in both indoor and outdoor environments.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don’t quite achieve the entry criteria though don’t worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of employers including Walton Lane Nursery School and Children’s Centre, Lancashire County Council and Lakeview Children’s Nursery.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ The impact of health and wellbeing on children’s development.
- ▶ How babies’ and young children’s learning and development can be affected by their stage of development, wellbeing and individual circumstances.
- ▶ Extending children’s development and learning through communication.
- ▶ Providing the very best childcare to every child every day and identifying opportunities for development.
- ▶ The importance to children’s holistic development of, speech, language and communication, personal, social and emotional development, physical development and literacy and numeracy.

CAREER PATHWAYS

- ▶ Teaching Assistant
- ▶ Nursery Manager
- ▶ Nursery Worker
- ▶ Special Needs Teaching Assistant
- ▶ Hospital Play Specialist

FACILITY HIGHLIGHTS

- ▶ Dedicated teaching rooms with early years facilities built in to replicate real life practice.
- ▶ State of the art classrooms



EARLY YEARS EDUCATOR

Level	3
Type	Apprenticeship
Length	2 Years

This Apprenticeship programme ensures Apprentices are equipped to become highly trained professionals who play a key role in ensuring that young children learn and develop well and are kept healthy and safe. Created in partnership with employers the apprenticeship meets the needs of industry and in conjunction with our industry expert assessors means that apprentices become highly trained practitioners ready to make a positive difference to the industry in which they work and the lives of young people.

ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics OR successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don’t quite achieve these entry criteria though don’t worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of employers including Walton Lane Nursery School and Children’s Centre, Lancashire County Council and Lakeview Children’s Nursery
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ The expected patterns of children’s development from birth to 5 years, gaining an understanding of further development from age 5 to 7 years.
- ▶ Supporting children’s group learning and socialisation.
- ▶ Understanding of a range of underpinning theories and philosophical approaches to how children learn and develop, and their influence on practice.
- ▶ The potential effects of, and how to prepare and support children through, transitions and significant events in their lives.
- ▶ Understanding the current early education curriculum requirements such as the Early Years Foundation Stage.

CAREER PATHWAYS

- ▶ Primary School Teacher
- ▶ Nursery Manager
- ▶ Special Needs Teacher
- ▶ Education Welfare Officer
- ▶ Play Therapist
- ▶ Teaching Assistant

FACILITY HIGHLIGHTS

- ▶ Dedicated teaching rooms with early years facilities built in to replicate real life practice.
- ▶ State of the art classrooms

## CHILD CARE AND TEACHING

## APPRENTICESHIP LEVEL 3

## TEACHING ASSISTANT

Level	3
Type	Apprenticeship
Length	2 Years

The Teaching Assistant Apprenticeship will enable you to work in Primary, Special and Secondary Education across all age ranges encompassing special educational needs and emotional vulnerabilities. The primary role of a Teaching Assistant Apprentice is to support the class teacher to enhance pupils' learning either in groups or individually, ensuring pupils understand the work set, know their learning objectives and stay on task in order to make progress.

This Apprenticeship will increase your understanding of how self-belief, social inclusion and a high self-esteem play an integral part to pupils' wellbeing; ensuring pupils thrive in a positive, nurturing and safe environment. The Apprenticeship will be an active role, focussed on supporting the learner.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your option.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of employers including Walton Lane Nursery School, Children's Centre and Lancashire County Council.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

## WHAT WILL I LEARN?

- ▶ Understanding how pupils learn and develop.
- ▶ Using technology.
- ▶ Working with teachers to understand and support assessment for learning.
- ▶ Keeping children safe in education.
- ▶ Developing strategies for support.
- ▶ Communication and teamwork.
- ▶ Problem solving/ability to motivate pupils.
- ▶ Adding value to education.
- ▶ Promoting equality, diversity and inclusion.
- ▶ Professional standards and personal accountability.

## CAREER PATHWAYS

- ▶ Teaching Assistant
- ▶ Learning Support Assistant
- ▶ Higher Level Teaching Assistant
- ▶ Assistant Teacher
- ▶ Teacher
- ▶ Special Educational Needs Teaching Assistant

## FACILITY HIGHLIGHTS

- ▶ Dedicated teaching rooms with simulated education facilities built in to replicate real life practice
- ▶ Modern, recently redeveloped campus

## CONSTRUCTION

## APPRENTICESHIP LEVEL 3

## ADVANCED CARPENTRY AND JOINERY

Level	3
Type	Apprenticeship
Length	1.5 Years

Carpentry and Joinery occupations are found in both the new build and refurbishment construction sector, which is central to creating the homes, schools, hospitals, energy and transport infrastructure society needs. Advanced Site Carpenters work on building sites in the construction of domestic and commercial properties, preparing and installing complex and bespoke building components. They prepare, construct and erect irregular and complex roof structures.

Advanced Architectural Joiners are employed in a workshop producing complex building components by setting out, marking out and producing assembled components requiring advanced skilled work including the full range of woodworking machines. Apprentices at Accrington and Rossendale College, benefit from industry standard workshops/industry expert trainer assessors, renowned within their field.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies such as Onward Homes and H&S Joinery.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

## WHAT WILL I LEARN?

- ▶ Identifying requirements for and developing the work programme and schedule.
- ▶ Completing work in respect of fire doors in accordance with current legislation.
- ▶ Interpreting technical specifications and ensuring compliance with legislation/guidance relevant to the work being done.
- ▶ Taking a lead when working in a team, especially when complex or non-standard work is involved.
- ▶ Utilising a range of advanced skills which allow you to carry out complex carpentry or joinery work to high standards and demanding tolerances including measuring,

marking out, fitting, cutting, splicing, finishing, positioning and securing.

- ▶ Communicating professionally with colleagues, customers and stakeholders, providing a high level of customer service at all times.
- ▶ Advanced skills and knowledge towards first fix, second fix, complex structured carcassing and maintenance.

## CAREER PATHWAYS

- ▶ Advanced Site Carpenter
- ▶ Advanced Architectural Joiner
- ▶ Heritage Restoration
- ▶ Self-employed Carpenter/Joiner
- ▶ Construction Site Supervisor
- ▶ Theatre Carpenter
- ▶ Trainer/Lecturer

## FACILITY HIGHLIGHTS

- ▶ Industry standard joinery workshops
- ▶ Dedicated Construction Centre within a newly redeveloped campus

## AWARDS AND ACCREDITATIONS

During this apprenticeship you will also complete a British Woodworking Federation approved SiteRight Fire Door Installation Awareness.

CONSTRUCTION

APPRENTICESHIP LEVEL 2

BRICKLAYER

Level	2
Type	Apprenticeship
Length	2 Years

The Construction sector is a driving force within the UK economy and is central to delivering the homes, schools, hospitals, energy and transport infrastructure our society demands. Bricklaying is a core function within the construction sector, particularly the house building sector and our industry expert assessors have a long standing connection to the industry providing apprentices with the very best training and practical experience.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies such as Persimmon Homes and J Reilly Civil Engineering.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ Health and safety.
- ▶ Customer service.
- ▶ Energy efficiency.
- ▶ Types of materials, their uses and their value.
- ▶ Alternative construction techniques.
- ▶ Radial and battered brickwork.
- ▶ Feature and reinforced brickwork.
- ▶ Fireplaces and chimneys.
- ▶ Preparation of materials and safe working.

CAREER PATHWAYS

- ▶ Bricklayer
- ▶ Builder
- ▶ Stone Masonry
- ▶ Site Supervisor
- ▶ Site Manager

FACILITY HIGHLIGHTS

- ▶ Industry standard brick workshop.
- ▶ Dedicated Construction Centre

AWARDS AND ACCREDITATIONS

On completion of this Apprenticeship, the apprentice will have satisfied the requirements to obtain a Construction Skills Certification Scheme (CSCS) Card at the appropriate level.

CONSTRUCTION

APPRENTICESHIP LEVEL 2

CARPENTRY AND JOINERY

Level	2
Type	Apprenticeship
Length	2.5 Years

This occupation is found in both the new build and refurbishment construction sector, which is central to creating the homes, schools, hospitals, energy and transport infrastructure society needs. There is growing demand for carpenters and joiners to help meet the need for new homes. Apprentices have the choice of specialising in Site Carpentry, or Architectural Joinery, either working on a construction site or within a workshop respectively. Apprentices at Accrington and Rossendale College benefit from industry standard workshops and industry expert trainer assessors, renowned within their field.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies

such as B&E Boys, Edisford Joinery & Construction, Onward Homes and H&S Joinery

- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ Installing building components including door and window frames, door and hatch linings, floor joists and coverings, straight partitions and straight staircases.
- ▶ Installing doors, mouldings, ironmongery, service encasements, wall and floor units and fitments, cladding and staircase components.
- ▶ Erecting inclined roofs with gables, joists, roof coverings and roof components.
- ▶ Producing setting out details for the manufacture of doors, windows and opening lights, units and stairs.
- ▶ Marking out timber from setting out details for the manufacture of doors, windows and opening lights, units and/or fitments and staircases.
- ▶ Creating, fitting and assembling components to manufacture doors, windows with opening lights, units and/or fitments and staircases.
- ▶ Operating fixed workshop machinery in order to create joinery components.

CAREER PATHWAYS

- ▶ Carpenter
- ▶ Joiner
- ▶ Heritage Restoration
- ▶ Self-employed Carpenter/Joiner
- ▶ Construction Site Supervisor
- ▶ Theatre Carpenter
- ▶ Trainer/Lecturer

FACILITY HIGHLIGHTS

- ▶ Industry standard Carpentry and Joinery workshop.
- ▶ Dedicated Construction Centre



CONSTRUCTION  
APPRENTICESHIP LEVEL 2  
GROUNDWORKER

Level	2
Type	Apprenticeship
Length	2 Years

Groundworkers are the first trade onto a construction and civil engineering site and work closely with supervisors and engineers in interpreting design specifications to prepare the site ready for the structural building works to take place. As a Groundworker Apprentice, you will continue your work throughout the construction phase, working with all on-site construction trades, such as bricklayers and plant operatives, up to and including the final completion activities of the project.

Groundworkers are able to transfer between heavy construction and civil engineering sites as well as house-building, commercial building and general building sites. Groundworkers work for all types of construction companies from small subcontractors to large main contractors.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies such as B&E Boys and Rosslee Construction.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ Basic principles of Building Information Modelling (BIM), drawings, method statements, manufacturers' information, work schedules and specifications.
- ▶ Understanding the differences between modern and traditional construction methods and the physical and environmental factors when undertaking construction work and their potential impacts.
- ▶ Establishing work area protection
- ▶ Understanding the principles of health, safety, welfare and environmentally responsible work practices and how they must be applied.

- ▶ Measuring, marking, cutting and installing geo membranes to stabilise soil.
- ▶ Understanding the techniques to handle and move loads manually and with mechanical assistance.
- ▶ Conforming with productive working practices and completing the work in accordance with the programme of work.

CAREER PATHWAYS

- ▶ Plant Operative
- ▶ Demolition Operative
- ▶ Ground Worker
- ▶ Road Worker
- ▶ Site Supervisor
- ▶ Construction Manager

FACILITY HIGHLIGHTS

- ▶ Industry standard workshops
- ▶ Dedicated Construction Centre

CONSTRUCTION  
APPRENTICESHIP LEVEL 2  
PAINTING AND DECORATING

Level	2
Type	Apprenticeship
Length	3.5 Years

This occupation requires precision and care at all levels, and is essential to both trade and domestic construction sectors. With a wide range of career paths, from business owner to heritage restorer this Apprenticeship offers a fantastic opportunity to get started within this vital sector.

Working internally or externally you will work individually and/or as part of a team applying water-borne and/or solvent-borne paint coatings and wallcoverings. You will gain a strong knowledge of paint coatings and wallcoverings and be able to understand and comply with statutory, safety and environmental requirements. You will need to be a good problem solver and communicator and be able to interact effectively with colleagues, clients and associated trades.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies such as Bell Group and Bryan Lee.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ Identifying the most appropriate products and use of colour in different settings.
- ▶ Understanding the principles of costing, pricing and budgeting.
- ▶ Working to allocated times and schedules for the project.
- ▶ Identifying hazards/risks in the workplace ensuring a safe environment is maintained.
- ▶ Selecting, using, maintaining and storing, paint, tools, wallcoverings, spray equipment, steps, ladders and towers safely.
- ▶ Recommending appropriate products for differing scenarios and sectors.

- ▶ Identifying and rectifying common surface coating and wall covering problems.
- ▶ Specialist decorative techniques for example, graining, marbling and gilding.

CAREER PATHWAYS

- ▶ Painter
- ▶ Decorator
- ▶ Heritage Restoration
- ▶ Self-employed Painter and Decorator
- ▶ Construction Site Supervisor
- ▶ Industrial Painter/Decorator
- ▶ Trainer/Lecturer

FACILITY HIGHLIGHTS

- ▶ Industry standard painting and decorating workshop.
- ▶ Dedicated Construction Centre

CONSTRUCTION  
APPRENTICESHIP LEVEL 2  
PLASTERING

Level	2
Type	Apprenticeship
Length	3.5 Years

This occupation is found in both the new build and refurbishment construction sector, which is central to creating the homes, schools, hospitals, energy and transport infrastructure society needs. The Government has a target to build significantly more new homes over the coming years and therefore the demand for plasterers has never been higher. Whilst some plasterers are directly employed by companies specialising in plastering, there are a lot who are sub contracted by companies to work on new or existing buildings. Apprentices will specialise in either solid or fibrous plaster work after undertaking the core learning. Apprentices at Accrington and Rossendale College benefit from industry standard workshops and industry expert trainer assessors, renowned within their field.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies across the region.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ Identifying and preparing surfaces for plastering, and determining quantities and ratios of materials.
- ▶ Adhering to relevant health and safety legislation, codes of practice and apply safe working practices, including when working at heights.
- ▶ Understanding different eras, types of construction methods, insulation considerations, facilities, fire protection and the importance of thermal/insulation to buildings, damp proofing/tanking, renovation and restoration.
- ▶ Fixing and jointing plasterboard.

- ▶ Applying solid plastering systems using one and two coat plastering to internal surfaces.
- ▶ Renovating and restoring internal and external affected surfaces back to original state.
- ▶ Applying traditional, modern and machine applied render systems including colour rendering.
- ▶ Run in situ moulding work in sand and cement.

CAREER PATHWAYS

- ▶ Plasterer
- ▶ Heritage Restoration
- ▶ Self-employed Plasterer
- ▶ Construction Site Supervisor
- ▶ Trainer/Lecturer

FACILITY HIGHLIGHTS

- ▶ Industry standard plastering workshop
- ▶ Dedicated Construction Centre

HEALTH AND SOCIAL CARE  
APPRENTICESHIP LEVEL 2  
ADULT CARE WORKER

Level	2
Type	Apprenticeship
Length	1.5 Years

Through undertaking an Adult Care Worker apprenticeship, you will become a member of the frontline staff who help adults with care and support needs to achieve their personal goals and live as independently and safely as possible, enabling them to have control and choice in their lives. The programme supports apprentices to make a positive difference to someone's life when they are faced with physical, practical, social, emotional or intellectual challenges. As an Adult Care Worker Apprentice you will need to have the right values and behaviours developing competences and skills to provide high quality compassionate care and support.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of excellent employers to offer apprenticeships across the sector.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

WHAT WILL I LEARN?

- ▶ Relevant statutory standards and codes of practice for your role.
- ▶ The barriers to communication, the impact of non-verbal communication and the importance of active listening.
- ▶ The national and local strategies for safeguarding and protection from abuse.
- ▶ How to address any dilemmas you may face between a person's rights and their safety.
- ▶ Health and safety responsibilities of self, employer and workers.

CAREER PATHWAYS

- ▶ Care Worker
- ▶ Support Worker
- ▶ Home Care Support Worker
- ▶ Substance Misuse Worker
- ▶ Learning Disability Support Worker
- ▶ Mental Health Support Worker
- ▶ Mental Health Outreach Worker
- ▶ Reablement Worker

FACILITY HIGHLIGHTS

- ▶ Dedicated Health and Social Care training suite

## HEALTH AND SOCIAL CARE

## APPRENTICESHIP LEVEL 3

## LEAD ADULT CARE WORKER

Level	3
Type	Apprenticeship
Length	2 Years

Upon completing the Lead Adult Care Worker Apprenticeship not only will you become part the frontline staff who help adults with care and support needs to achieve their personal goals and live as independently and safely as possible, but you will also have responsibility for providing supervision, frontline leadership, guidance and direction for others, or working autonomously, exercising judgement and accountability.

By providing leadership, guidance and direction at the frontline of care delivery this Apprenticeship will ensure you are confident enough to be instrumental in improving the health and wellbeing of those receiving care and support.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your option.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of excellent employers to offer apprenticeships across the sector.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

## WHAT WILL I LEARN?

- ▶ How to create and develop a care plan based on the person's preferences in the way they want to be supported.
- ▶ How to ensure that dignity is at the centre of all work with individuals and their support circles.
- ▶ How to monitor, plan, review a care plan in response to changing physical, social, and emotional needs of individuals.
- ▶ What the 'Duty of Care' is in practice.
- ▶ The national and local strategies for safeguarding and protection from abuse.
- ▶ How to ensure that dignity is at the centre of all work with individuals and their support circles.

## CAREER PATHWAYS

- ▶ Care Supervisor
- ▶ Senior Care Worker
- ▶ Senior Support Worker
- ▶ Social Services Officer
- ▶ Outreach Development Worker
- ▶ Community Outreach Worker
- ▶ Community Development Worker
- ▶ Family Support Worker

## FACILITY HIGHLIGHTS

- ▶ Dedicated health and social care training suite.
- ▶ Recently renovated, modern campus.

## AWARDS AND ACCREDITATIONS

You will need to meet the 15 standards as set out in the Care Certificate, ensuring you are fully supported, skilled and competent within your apprenticeship and future roles.

## HEALTH AND SOCIAL CARE

## APPRENTICESHIP LEVEL 3

## SENIOR HEALTHCARE WORKER

Level	3
Type	Apprenticeship
Length	2 Years

## ADULT NURSING CAREER PATHWAY

As a Senior Healthcare Support Worker Apprentice you will help registered practitioners deliver healthcare services to people. As an experienced support worker, you will learn all the skills and knowledge needed to carry out a range of clinical and non-clinical healthcare or therapeutic tasks, under the direct or indirect supervision of the registered healthcare practitioner. You will be fully equipped to provide high quality, compassionate healthcare, following standards, policies or protocols and always acting within the limits of your competence.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your option.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

- ▶ Industry expert Assessors providing continuous support throughout the programme.
- ▶ We work with a large range of excellent employers to offer apprenticeships across the sector.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

## WHAT WILL I LEARN?

- ▶ How to carry out routine and complex clinical or therapeutic tasks delegated to you.
- ▶ The indicators for good physical and mental health in relation to the demographic of individuals you are working with.
- ▶ The importance of fluids, nutrition and food safety.
- ▶ Ways to signpost individuals to public health interventions or other services if appropriate.
- ▶ How to support a person's comfort and wellbeing and the signs of a person whose health and wellbeing is deteriorating or who is experiencing pain or discomfort.
- ▶ Legislation, policies and local ways of working about duty of care, candour, raising concerns, safeguarding/ protection from abuse, diversity, equality and inclusion.

## CAREER PATHWAYS

- ▶ Adult Nursing Support
- ▶ Maternity Support
- ▶ Theatre Support
- ▶ Mental Health Support
- ▶ Children and Young People Support
- ▶ Allied Health Profession – Therapy Support

## FACILITY HIGHLIGHTS

- ▶ Dedicated health and social care training suite.

## AWARDS AND ACCREDITATIONS

You will need to meet the 15 standards as set out in the Care Certificate, ensuring you are fully supported, skilled and competent within your apprenticeship and future roles.

HAIR AND BEAUTY  
APPRENTICESHIP LEVEL 2  
BEAUTY THERAPY

As a Beauty Therapist Apprentice, you will work in one of the largest, trusted, professional and continually expanding industries within the Hair and Beauty Sector. Your work environment may be varied in size, style and ambiance, from a cruise ship, through to small bespoke salons or luxury high end beauty salons and spas. You will need to ensure personal and professional ethics, have a flexible and positive attitude and be dedicated to maintaining client care principles and practices.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

Level	2
Type	Apprenticeship
Length	1.5 Years

WHY STUDY AT ARC?

- ▶ You will undertake your off the job training within our Award Winning Distinction Salon.
- ▶ The Apprenticeship was created in partnership with employers making it highly industry relevant.
- ▶ We work with a range of employers within the region, including Crow Wood.

WHAT WILL I LEARN?

- ▶ Waxing services.
- ▶ Hand and nail treatments.
- ▶ Foot treatments.
- ▶ Facial treatments.
- ▶ Eyelash and eyebrow treatments.
- ▶ Make-up application and Basic massage treatments.
- ▶ You will also learn about beauty therapy industry, legal and organisational requirements.
- ▶ Protection of self and client.
- ▶ Methods that promote environmental and sustainable working practices.

CAREER PATHWAYS

- ▶ Health Spa Beauty Therapist
- ▶ Salon Beauty Therapist
- ▶ Sports Club Beauty Therapist
- ▶ Beauty Therapy Tutor
- ▶ Freelance Beauty Therapist
- ▶ Beauty Salon Manager/Owner

FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art salon, and learn using modern up to date tools and technology.

AWARDS AND ACCREDITATIONS

Practical on campus training is undertaken in our award winning public facing salon, Distinction.

HAIR AND BEAUTY  
APPRENTICESHIP LEVEL 2  
HAIR PROFESSIONAL

HAIRDRESSING ROUTE  
BARBERING ROUTE

The demand for skilled hairdressers continues to grow. This Apprenticeship covers all the basics of hairdressing, and duties within your on the job training are likely to include booking appointments, shampooing, conditioning, drying and styling hair, and mixing and applying hair colouring. As a Hairdressing Apprentice, you will work as a salon junior, assisting senior staff while training as a junior stylist. You'll work in a fast-paced environment, developing your cutting and colouring skills following all the latest trends, and even create some new fashion looks. Working in Hairdressing means you'll be dealing with customers all the time so being friendly and having good communication skills will come in handy.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ You will undertake your off the job training within our Award Winning Distinction Salon.
- ▶ The Apprenticeship was created in partnership with employers making it highly industry relevant.
- ▶ We work with a range of employers within the region, including Robert Brannon Hairdressing and ColourBank.

WHAT WILL I LEARN?

- ▶ Shampoo, condition and treat the hair and scalp.
- ▶ Cut hair using a range of techniques to create a variety of looks.
- ▶ Style and finish hair using a range of techniques to create a variety of looks.
- ▶ Colour and lighten hair using a range of techniques.
- ▶ Perming hair.
- ▶ Hair relaxing treatments and techniques.
- ▶ Hair extension services.

Level	2
Type	Apprenticeship
Length	2.5 Years

CAREER PATHWAYS

- ▶ Hairdresser/Barber
- ▶ Stylist
- ▶ Colour Technician
- ▶ Salon Owner
- ▶ Film and TV Hair Professional

FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art salon, and learn using modern up to date tools and technology.

AWARDS AND ACCREDITATIONS

Achievement of the standard makes you eligible for State Registration with the Hair Council.

HAIR AND BEAUTY

APPRENTICESHIP LEVEL 2

NAIL SERVICES TECHNICIAN

Level	2
Type	Apprenticeship
Length	1.5 Years

As a Nail Technician Apprentice, you will offer a range of services for customers’/clients’ nails on a one-to-one basis. The occupation is fast-paced and customer-focused, providing a range of bespoke nail services, advice and product recommendations whilst meeting legal, industry and organisational requirements and codes of practice.

Your final work environment could be varied in size, style and ambience, from a cruise ship, through to small nail bars or stations, retail environments or luxury high end beauty salons or spas. You will need to ensure personal and professional ethics, have a flexible and positive attitude, and be dedicated to maintaining client care principles and practices.

ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

WHY STUDY AT ARC?

- ▶ You will undertake your off the job training within our Award Winning Distinction Salon.
- ▶ The Apprenticeship was created in partnership with employers making it highly industry relevant.
- ▶ We work with a range of employers within the region, including Crow Wood.

WHAT WILL I LEARN?

- ▶ Providing manicure and pedicure services
- ▶ Advising, demonstrating and selling nail products and services to customers/clients
- ▶ Providing gel polish services for nails
- ▶ Providing basic nail art services
- ▶ Understanding the nail services industry, legal and organisational requirements
- ▶ Understanding methods that promote environmental and sustainable working practices
- ▶ Understanding personal and customer protection.
- ▶ Providing advice and recommendations on the nail services aftercare and appointments.

CAREER PATHWAYS

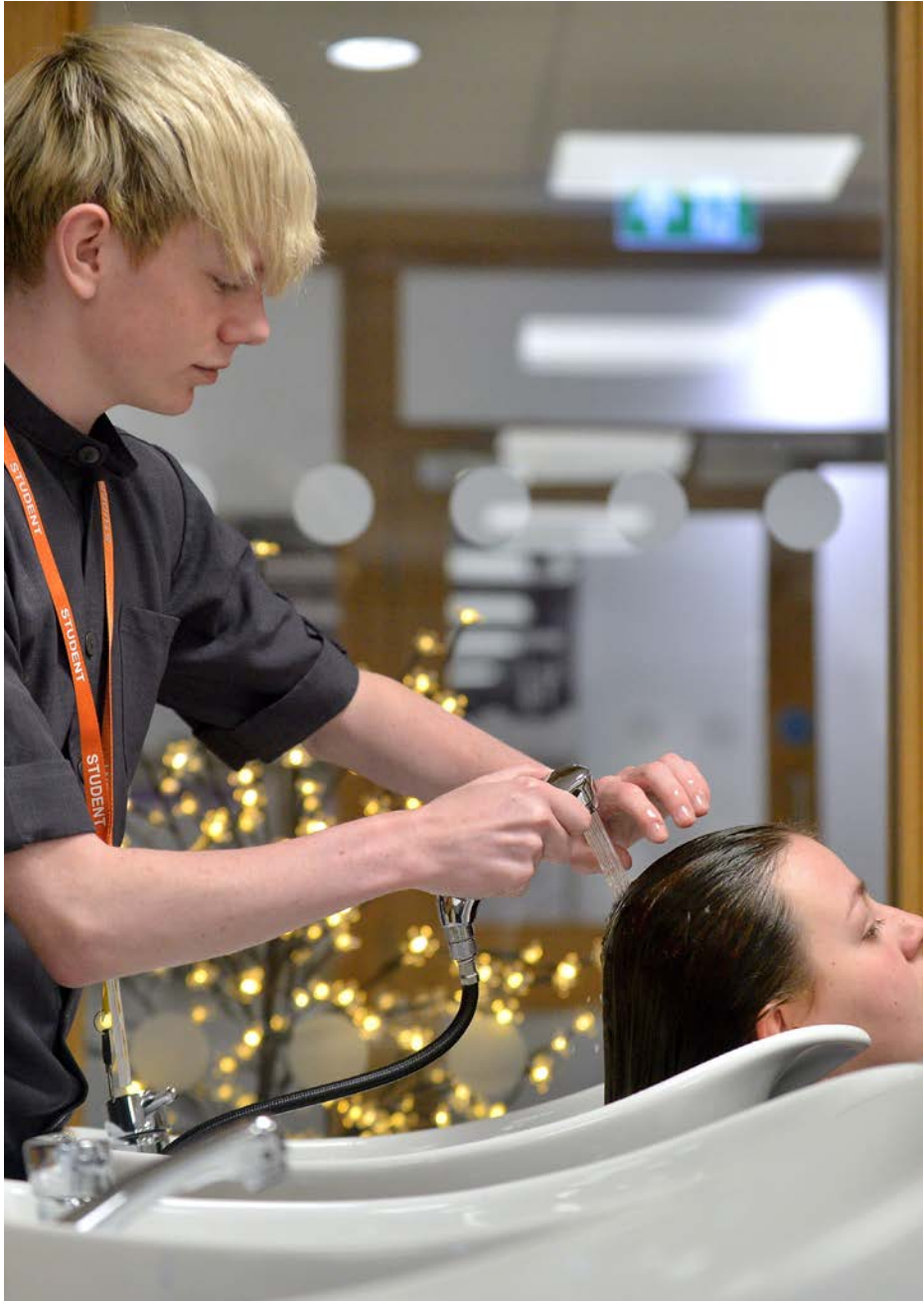
- ▶ Nail Technician
- ▶ Health Spa Nail Technician
- ▶ Self Employed Nail Technician
- ▶ Salon Manager
- ▶ Trainer/Lecturer

FACILITY HIGHLIGHTS

Our Hair and Beauty students will have access to our state-of-the-art salon, and learn using modern up to date tools and technology.

AWARDS AND ACCREDITATIONS

Practical on campus training is undertaken in our award winning public facing salon, Distinction.



## INFORMATION TECHNOLOGY

## APPRENTICESHIP LEVEL 3

INFORMATION  
COMMUNICATIONS TECHNICIAN

Level	3
Type	Apprenticeship
Length	2 Years

The Information Communications Technician Apprenticeship operates in organisations, large and small, in all sectors, and within public, private and voluntary organisations. You will learn how to deliver efficient operation and control of the IT and/or Telecommunications infrastructure (comprising physical or virtual hardware, software, network services and data storage) either on-premises or to end-users provisioned as cloud services that is required to deliver and support the information systems needs of an organisation.

The programme will ensure that you are comfortable and confident contributing to the preparation for new or changed services, operation of the change process, the maintenance of regulatory, legal and professional standards, the building and management of systems and components in virtualised and cloud computing environments and the monitoring of performance of systems and services in relation to their contribution to business performance, their security and their sustainability.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your option.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies such as Promethean and Pendle Borough Council.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

## WHAT WILL I LEARN?

- ▶ Provide technical support to customers both internal and external through a range of communication channels.
- ▶ Establish and diagnose ICT problems/faults using the required troubleshooting methodology and tools.
- ▶ Interpret technical specifications relevant to the ICT task.
- ▶ Apply the appropriate security policies to ICT tasks in line with organisational requirements.
- ▶ Apply appropriate testing methodologies to hardware or software or cabling assets.

- ▶ Undertake the relevant processes with the relevant tools and technologies to resolve ICT technical issues.

## CAREER PATHWAYS

- ▶ First and Second Line Support Telecoms
- ▶ Technician
- ▶ Cloud Technician
- ▶ Communications Technician
- ▶ Cyber/Security Support
- ▶ Data Centre Support Technician
- ▶ First-Line Support
- ▶ IT Support Analyst
- ▶ Maintenance Support Technician
- ▶ Network Field Operative

## FACILITY HIGHLIGHTS

- ▶ Dedicated IT Suites
- ▶ State-of-the-art classrooms
- ▶ Modern, recently redeveloped campus

## AWARDS AND ACCREDITATIONS

This apprenticeship standard aligns with the RITech professional recognition programme and supports individual membership following completion.

## MOTOR VEHICLE

## APPRENTICESHIP LEVEL 3

MOTOR VEHICLE SERVICE AND  
MAINTENANCE TECHNICIAN

Level	3
Type	Apprenticeship
Length	3.5 Years

The Automotive Retail Industry provides employment for over half a million employees who work for approximately 70,000 employers. It is a major contributor to the UK economy. As a Motor Vehicle Service and Maintenance Technician Apprentice you will service and repair light vehicles such as cars and vans and will work either in a dealership which focus on a particular manufacturer, or in an independent garage which deals with many different makes of vehicles. Throughout your Apprenticeship you will learn how to effectively and efficiently work on all the systems found within a light goods vehicle and will develop the confidence to work independently but also operate as an effective team member with good customer handling skills.

## ENTRY REQUIREMENTS

You should be aiming for at least 5 GCSEs at Grade 5 or above in a range of subjects, preferably including English Language and Mathematics **OR** successful completion of an Level 2 Apprenticeship.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve the entry criteria though don't worry, we can discuss your option.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies such as Skoda, Bowker Motor Group and Vauxhall.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

## WHAT WILL I LEARN?

- ▶ How vehicle service and repair is impacted by legislative, regulatory and ethical requirements, including health and safety law and environmental procedures.
- ▶ The procedures for the maintenance of tools and the workshop.
- ▶ Routine servicing and inspection procedures; steering and suspension geometries.
- ▶ Construction and operation of vehicle components and systems.
- ▶ Common fault types, causes and effects of different types of faults.
- ▶ The implications and legal requirements of fitting accessories and carrying out vehicle modifications.
- ▶ How to diagnose faults using suitable fault finding strategies.

## CAREER PATHWAYS

- ▶ Motor Vehicle Parts Person
- ▶ Motor Mechanic
- ▶ Vehicle Body Repairer
- ▶ Motor Vehicle Fitter
- ▶ Motor Vehicle Breakdown Engineer

## FACILITY HIGHLIGHTS

- ▶ Industry standard motor vehicle workshop.
- ▶ Dedicated electric vehicle maintenance technologies.
- ▶ Dedicated Construction and Motor Vehicle Centre within a newly redeveloped campus.

## AWARDS AND ACCREDITATIONS

This apprenticeship standard has been designed to be recognised by relevant Professional Engineering Institutions and as a successful Apprentice you can apply for the appropriate level of professional registration (EngTech).

## MOTOR VEHICLE

## APPRENTICESHIP LEVEL 2

## AUTO-CARE TECHNICIAN

Level	2
Type	Apprenticeship
Length	3 Years

As an Auto-care Technician Apprentice you will learn how to carry out a range of services and repairs to cars, car derived vans and light goods vehicles, working in an Auto-care or “Fast-Fit” Centre, which may be part of a national chain or operated by a regional/local independent group/owner. As an Auto-care Technician you will require a unique combination of technical, retail and customer service skills and you will use a range of tools, measuring and diagnostic equipment to identify & repair simple system faults.

You will have to demonstrate expertise not only in the technical elements of your role and have a good grasp of the practical and theoretical aspects of the vehicle systems you service, but you will also develop your telephone, customer handling (including how to handle difficult customers and deal with customer disappointment) and effective sales skills.



## ENTRY REQUIREMENTS

You should be aiming for at least 3 GCSEs at Grade 4 or above including English Language and/or mathematics.

These requirements may alter dependent upon the needs of the employer. If you don't quite achieve these entry criteria though don't worry, we can discuss your options.

If you have not achieved a Grade 4 in English Language and/or mathematics you will be required to achieve a Level 1 or Level 2 Functional Skills in English and/or Maths as part of your Apprenticeship.

## COURSE ASSESSMENT

A range of assessment methods are used throughout the programme to ensure apprentices are ready to enter the workplace. These include progress meetings, assignments, practical observations in the workplace, portfolio completion and an externally validated end point assessment.

## WHY STUDY AT ARC?

- ▶ Expert Trainer Assessors with vast industry experience providing continuous support throughout the programme.
- ▶ Strong employer links with opportunities within companies such as Skoda, Bowker Motor Group and Vauxhall.
- ▶ Employers have worked to co-create the programme making it highly industry relevant.

## WHAT WILL I LEARN?

- ▶ Tyre legislation and technical information including EU Tyre labelling.
- ▶ Fundamentals of specific vehicle systems including steering and suspension, braking systems, battery and charging systems, exhaust systems and Air-Conditioning systems.
- ▶ Basic consumer legislation relevant to the occupation including appropriate Health & Safety legislation and requirements for the workplace.
- ▶ Hybrid and electric Vehicle system and safe working procedures.
- ▶ How the business works and how you contribute to the overall results, demonstrating commercial awareness.

- ▶ How to carry out vehicle safety inspections and routine maintenance using manufacturers specifications or approved schedules, using vehicle specific data and meeting legal requirements.

## CAREER PATHWAYS

- ▶ Auto-care Technician
- ▶ Service Centre Advisor
- ▶ General Vehicle Mechanic
- ▶ Breakdown and Recovery Technician

## FACILITY HIGHLIGHTS

- ▶ Industry standard motor vehicle workshop.
- ▶ Dedicated electric vehicle maintenance technologies.
- ▶ Dedicated construction and motor vehicle centre within a newly redeveloped campus.

## AWARDS AND ACCREDITATIONS

- ▶ On completion of this Apprenticeship Standard you will be eligible to apply for IMI membership as a Registered Young Professional or if you wish as an Associate Member.
- ▶ You could also gain entry onto the IMI Professional Register.



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ENTRY

# YOUR CAREER STARTS RIGHT HERE RIGHT NOW

## WHY ARC?

## POTENTIAL CAREERS

**We are an Ofsted 'Outstanding' College.**

Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.

As an Entry Level student you will develop basic skills and knowledge of your chosen subject, alongside English and maths. You will also develop your personal skills such as communication, team work and problem solving. Your programme will include work experience within your chosen sector.

We have close relationships with local and national businesses providing outstanding work experiences that give you a head start on a career within your chosen sector. You will also study English and maths within your programme to ensure you are supported to progress in your industry of choice.

**Our wide range of Entry Level courses means you can progress to a thriving career in most sectors. From Accountant to Carpenter, Hairdresser to Teaching Assistant.**

ENTRY LEVEL  
ADMIN SERVICES

This course is ideal for those hoping to progress onto a Level 2 or Level 3 course in business or administration, looking to build a foundational knowledge of the subject or trying to get a head start on a career within the sector.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ As part of the course you will develop the skills required to support you towards your chosen career.
- ▶ You will study English and maths alongside your course to support you in your progression.
- ▶ While studying you will benefit from work experience opportunities in working environments to develop your practical skills and learn from experienced industry professionals.
- ▶ You will gain key employability skills while developing a strong understanding of the roles, responsibilities and opportunities in Administration roles.

CAREER PATHWAYS

Progression onto the next level of a full-time programme.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.



ENTRY LEVEL  
CARE

The Entry Level Care course is suitable for you if you are looking to work, or wish to work in the Health and Social Care and Early Years and Childcare sectors. If you are interested in working in health, social care or with children and young people, this course will enable you to explore the different types of areas to support you to progress into your preferred sector.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning

WHAT WILL I LEARN?

- ▶ As part of the course you will develop the skills required to support you towards your chosen career.
- ▶ You will study English and Maths alongside your course to support you in your progression.
- ▶ While studying you will benefit from work experience opportunities in working environments to develop your practical skills and learn from experienced industry professionals.
- ▶ You will gain key employability skills while developing a strong understanding of the roles, responsibilities and opportunities in the Care sector.

CAREER PATHWAYS

Progression onto the next level of a full time study programme.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

ENTRY LEVEL  
CONSTRUCTION

Level	Entry
Type	Vocational
Length	1 Year

Foundation programmes are designed to supply you with a route onto higher level courses. The Entry Level Construction course is a solid foundation for any student looking to progress on to higher level study as the vast majority of our applicants will never have practised construction before. The skills and knowledge gained on this entry course will help you moving forward to higher levels of education and will be essential when seeking employment within the field.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- Construction Skills:**
- ▶ Construction engineering technology
  - ▶ Construction project based learning
  - ▶ Environmental science and services
  - ▶ Careers in trades such as Plastering, Painting and Decorating, Carpentry and Joinery and Brickwork.

- Employment Skills:**
- ▶ English and Maths
  - ▶ Problem solving
  - ▶ Teamwork
  - ▶ Communication

**CAREER PATHWAYS**  
Progression onto the next level of a full time study programme.

**FACILITY HIGHLIGHTS**  
With a state-of-the-art workshop, industry standard tools and top of the range equipment, you will be hard pressed to find a better place to kick start a career within construction.



ENTRY LEVEL  
ENGLISH FOR SPEAKERS OF  
OTHER LANGUAGES (ESOL)

Level	Entry
Type	Vocational
Length	1 Year

The ESOL programme will support you in developing your English speaking, listening, reading and writing skills along with developing your ability to use maths in everyday tasks. The course will allow you to progress onto your chosen higher level course within College.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

- ▶ If you are a speaker of another language and would like to improve your English and maths skills then this is the course for you!
- ▶ Learning or improving your English will help you in all aspects of life, including social skills, studying and getting a job.
- ▶ Learning is through classroom based activities, enterprise projects and access to all vocational areas within College.

**CAREER PATHWAYS**  
Progression onto the next level of course, on to a full-time study programme or employment.

**FACILITY HIGHLIGHTS**

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites where they will have access to various programmes and software to aid their studies.



ENTRY LEVEL

INTRODUCTION TO COLLEGE

Level	Entry 2
Type	Vocational
Length	1 Year

This is a course aimed at learners aged between 16 to 25 years old. The Entry 2 Introduction to College is a one-year full time course offered at Entry Level 2, allowing learners to gain a qualification within the National Qualifications Framework. This course aids progression onto Pre-Supported Internship for Entry 3 or Entry 3 Vocational pathways.

The programme aims to provide curriculum development in the areas of life skills, personal, social, academic and work related learning. It is designed to: Challenge learners to achieve; Provide opportunities to develop life skills; Provide opportunities to improve employability; Provide vocational tasters to aid career decisions; Encourage a wide range of skill development.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ Small class sizes with a dedicated team of professionals to support you in developing your skills.
- ▶ Benefit from both group and individual work experience opportunities.
- ▶ Opportunities with community partners to develop wider skills and strengthen working as part of a team as well as an individual.

WHAT WILL I LEARN?

- ▶ Life skills
- ▶ Work experience
- ▶ Employability skills
- ▶ Personal and social development
- ▶ Functional Maths
- ▶ Functional English
- ▶ Mini enterprise scheme
- ▶ Environmental studies
- ▶ E-learning

CAREER PATHWAYS

Progression onto the next level of course, on to a full-time study programme or employment.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites where they will have access to various programmes and software to aid their studies.

ENTRY LEVEL

MOTOR VEHICLE

Level	Entry
Type	Vocational
Length	1 Year

For those wanting to turn their passion for motoring into a career, this course is a must! Accrington and Rossendale College's Motor Vehicle course will enable you to develop your knowledge and understanding of motor vehicles and mechanical engineering, opening doors to a number of exciting careers.

This Entry Level course is essential for those hoping to progress to Level 2 and 3, as most of our prospective students have little to zero experience with motoring. You will also develop your skills in English and Maths whilst gaining important competences that will help you when it comes to securing employment.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

WHAT WILL I LEARN?

Motor Skills:

- ▶ Battery and lighting systems
- ▶ Engine liquid cooling and engine lubrication systems
- ▶ Engineering equipment and materials
- ▶ Spark ignition power units
- ▶ Steering and suspension
- ▶ Vehicle braking systems
- ▶ Vehicle exhaust systems
- ▶ Vehicle ignition systems
- ▶ Vehicle valeting

Employment Skills:

- ▶ English and Maths
- ▶ Problem solving
- ▶ Teamwork
- ▶ Communication

CAREER PATHWAYS

Progression onto the next level of a full time study programme.

FACILITY HIGHLIGHTS

- ▶ Industry standard motor vehicle workshop.
- ▶ Dedicated electric vehicle maintenance technologies.
- ▶ Dedicated construction centre within a newly redeveloped campus.

ENTRY LEVEL

# PRE-SUPPORTED INTERNSHIP

With support and guidance, students will be successful in gaining an understanding and appreciation of employability skills. They will also build confidence in dealing with the public, employers, and colleagues.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ Small class sizes with a dedicated team of professionals to support you in developing your skills.
- ▶ Benefit from both group and individual work experience opportunities.
- ▶ Opportunities with community partners to develop wider skills and strengthen working as part of a team as well as individual.

WHAT WILL I LEARN?

- ▶ Time management
- ▶ Communication skills
- ▶ Confidence building
- ▶ Interpersonal skills
- ▶ IT and digital skills
- ▶ Team work

CAREER PATHWAYS

Progression onto the next level of course, on to a full-time study programme or employment.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites where they will have access to various programmes and software to aid their studies.



ENTRY LEVEL

# RETAIL SERVICES

This is the course for those looking to progress towards a higher level, with their eventual sights being a successful career in retail. You will develop the basic skills and knowledge of your chosen subject, alongside English and Maths, and will also develop your personal skills such as communication, team work and problem solving.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them.

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- ▶ We are an Ofsted 'Outstanding' College.
- ▶ Our students love being learners here and feel supported throughout their course, which enables them to thrive and succeed.
- ▶ We also have teachers who are experts in their fields, they provide our students with excellent knowledge and create positive and encouraging learning environments.

Level	Entry
Type	Vocational
Length	1 Year

WHAT WILL I LEARN?

- ▶ As part of the course you will develop the skills required to support you towards your chosen career.
- ▶ You will study English and Maths alongside your course to support you in your progression.
- ▶ While studying you will benefit from work experience opportunities in working environments to develop your practical skills and learn from experienced industry professionals.
- ▶ You will gain key employability skills while developing a strong understanding of the roles, responsibilities and opportunities in the Retail Sector.

CAREER PATHWAYS

Progression onto the next level of a full time programme.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites and various programmes and software to aid their studies.

ENTRY LEVEL

# SUPPORTED INTERNSHIP

Level	Entry
Type	Vocational
Length	1 Year

With support and guidance you will be successful in developing and gaining an understanding and appreciation of a wide range of employability skills. You will gain confidence in dealing with the public, employers and colleagues to further enhance and broaden your skills.

ENTRY REQUIREMENTS

No formal qualifications are needed for this programme. All applicants will be interviewed and assessed to ensure this is the most appropriate course for them. This programme is solely for learners with an Education Health Care Plan (EHCP)

COURSE ASSESSMENT

Assessment will take place through the completion of coursework and practical activities.

WHY STUDY AT ARC?

- As a student on this course you will benefit from:
- ▶ Small class sizes with a dedicated team of professionals to support you in developing your skills.
  - ▶ You will benefit from individual work experience.
  - ▶ Opportunities with community partners to develop wider skills and strengthen working as part of a team as well as an individual.
  - ▶ You will be based in employment with employer link tailored to suit individual needs.

WHAT WILL I LEARN?

- ▶ Time management
- ▶ Communication skills
- ▶ Confidence building
- ▶ Interpersonal skills
- ▶ IT and digital skills
- ▶ Team work

CAREER PATHWAYS

Progression onto paid and voluntary employment.

FACILITY HIGHLIGHTS

- ▶ You will study in modern classrooms with interactive learning technology and will have access to up-to-date resources.
- ▶ Students will have access to high end computer suites where they will have access to various programmes and software to aid their studies.



# YOUR NEXT STEPS. ■

We know that making decisions about your next steps after school can be daunting, which is why we are here to support you every step of the way.

Why not take part in our ARC Academies, created to give you an insight into our fascinating subjects and a chance to get to know our outstanding teachers, or chat to our friendly School Liaison and Admissions Teams? We can't wait to join you on your journey to uncovering what your best next step will be.

Kadar Ali  
Sports Coaching and Development at ARC

“I am most proud of getting out of my comfort zone, presenting and teaching in front of numerous students.”

# GET A HEAD START RIGHT HERE.

**Whether you are looking to experience life as an Accrington and Rossendale College student, or simply want to understand more about your chosen subject, why not join one of our School Leaver Academies?**

**Discover your options right here and uncover your future with a place on one of our Academy programmes.**

Created to help you understand your options and opportunities after school our academies have been designed to give you a stronger understanding of each subject area through taking part in a range of exciting and interactive activities during the 6-week sessions.



## BUSINESS

During the ARC Business Academy, you will learn how new products are developed, marketed and sold, creating a business idea that you can take into the real world.



## CONSTRUCTION

The ARC Construction Academy will provide you with real life experience and skills development in Brickwork, Plastering, Painting and Decorating and Carpentry and Joinery. You will leave the Academy with a range of practical skills to take into your future studies.



## DIGITAL

The ARC Digital Academy will focus on the coding language Python, developing your skills and understanding of the programme and all its capabilities. You will leave the Academy having designed and created your own digital game, definitely one to impress your friends with!



## EARLY YEARS AND EDUCATION

The ARC Early Years and Education Academy will introduce you to the world of child development, where you will plan and create a story sack resource that can be used within a child care setting. You will leave the programme with a portfolio of your work which could be used as practical evidence within your qualification after GCSE.



## LAW, JUSTICE AND PROTECTIVE SERVICES

The ARC Law, Justice and Protective Services Academy is an excellent way to enhance your knowledge and understanding of the legal process, from a crime being committed to the perpetrator being sentenced, creating a portfolio of evidence for you to take into your next steps in education.



## SPORT

The ARC Sport Academy has been created to provide you with detailed insight into this ever-popular industry. You will learn a range of skills such as planning and delivering coaching sessions, fitness testing, anatomy and physiology and its links to performance. You will leave the Academy with your own fitness and coaching profile which you can take with you when you enter further study within this field.



## HAIR AND BEAUTY

The ARC Hair and Beauty Academy will give you a taste of each subject area, including Hair and Beauty, Hair and Barbering, Beauty and Nails, Media Make-up, and Hair and Beauty Theory. The Academy will culminate in you provide a mini treatment or service for a family member.



## HEALTH AND SOCIAL CARE

The ARC Health and Social Care Academy will provide you with invaluable skills to prepare you for a career in the world of Health and Social Care. You will look at how activities need to be tailored to meet individual needs, as well as understanding illnesses and their impact on the individual. You will leave the Academy with a portfolio of evidence for you to take into future study within this field.

## WHEN?

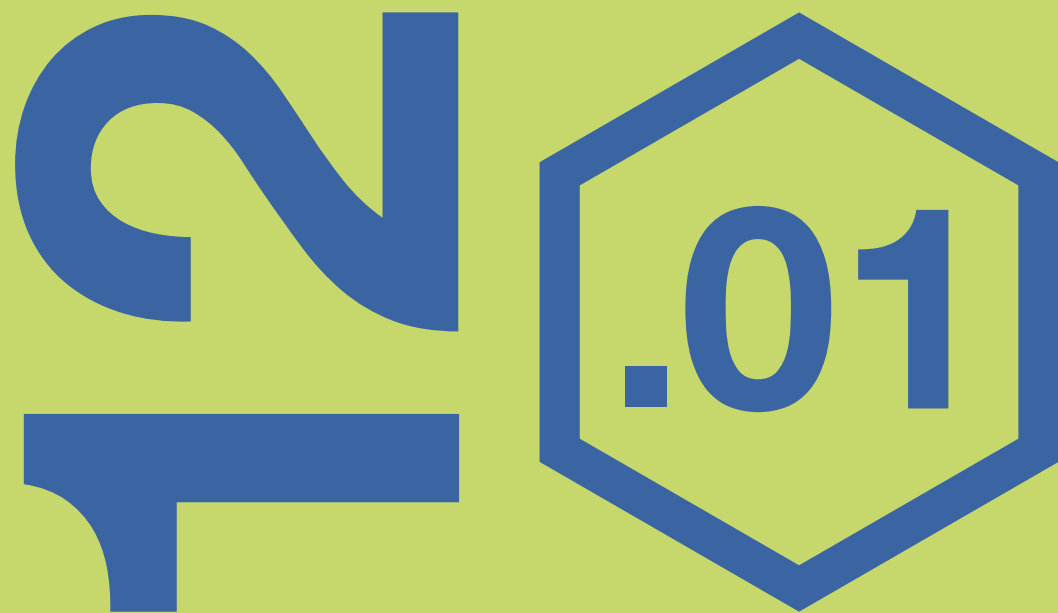
Our Academies will begin on the following dates and run every week on the same day for 6 weeks from 4.30pm to 6.30pm.

Tuesday 1st November | Wednesday 4th January  
Tuesday 21 February | Wednesday 19th April



## APPLY

To apply to be part of one of our academies simply complete the form on the QR code!



**WHAT  
ARE  
YOU  
CAPABLE  
OF?**





# HOW TO APPLY.

Applications for courses starting in September 2023 open in September 2022. We accept applications throughout the year, however we encourage you to apply early so you can be part of our exciting applicant journey.

Get ahead! Submit your application before March 2023 for a guaranteed place on one of our courses.

## BENEFITS TO APPLYING EARLY

- ▶ Priority booking for Year 11 Academies
- ▶ VIP access to Open Events
- ▶ Priority interview slots
- ▶ Exclusive applicant incentives

## OUR ONLINE PORTAL



Create an account with us via our online portal. By applying on the portal you are able to:

- ▶ You can monitor and track your application
- ▶ Update your personal details at anytime from anywhere
- ▶ View your application status
- ▶ View your interview appointments
- ▶ Add or change your course/subject choices



## WEB FORM

You can submit an online application by scanning the QR code. Once submitted our Admissions Team will create you an account on our Online Portal so you can access your application at any time.



## APPLICATION FORM

If you would rather complete a paper form, then please download and print an application form. Once you have completed it, you can post it to us using the FREEPOST address at the bottom of the form.

# MEET THE SCHOOLS LIAISON TEAM

School Liaison Team Lead



Melanie Wright

School Liaison Officer



Hayley Stewart

School Liaison Officer



Rebecca Bottacin

## WHAT WE DO

- ▶ Visit high schools
- ▶ Help young people with college course information
- ▶ Offer next steps and guidance advice
- ▶ Provide application help and support
- ▶ Offer personalised campus tours
- ▶ Offer 1:1 appointments

## GET IN TOUCH

Email us on

[schools@nelsongroup.ac.uk](mailto:schools@nelsongroup.ac.uk)

# MEET THE ADMISSIONS TEAM

Helen Ellis

Admissions Manager



Lauren Leach

Senior Admissions Officer



Kaylee Darlington

Customer Experience Coordinator



Ben Parker

Admissions Officer

## WHAT WE DO

- ▶ Offer course information and guidance
- ▶ Process all college applications
- ▶ Arrange your college interview
- ▶ Offer support throughout your application journey
- ▶ Keep in touch with you sharing all our latest news
- ▶ Provide all the information about enrolment

## HOW WE CAN HELP

- ▶ Submit an application
- ▶ Ask a question about a college course
- ▶ Accept your course offer
- ▶ Change your application or subject choice
- ▶ Find out about course entry requirements
- ▶ Change your interview date/time
- ▶ Provide a tour of the college

## GET IN TOUCH

Email us on [admissions@nelsongroup.ac.uk](mailto:admissions@nelsongroup.ac.uk)

Phone us on **01282 440272**

# WHAT HAPPENS NEXT?

Choosing where you want to go to college and what you want to study can be a difficult decision. Choosing Accrington and Rossendale College means we will be with you every step of the way.

01

## DO YOUR RESEARCH

Have a think about your favourite subjects, which do you enjoy the most? What is your dream career and what subjects or courses will help you get there? Talk to friends, family, teachers and your careers adviser.

02

## VISIT US

Open Events are a great place to visit the campus and find out more about our wide range of courses. You can chat to course tutors, watch demonstrations, explore our facilities and find out what we have to offer. We run Open Events throughout the year, with our dates are listed on the back cover. If you would prefer a 1:1 visit please get in touch and we will arrange this for you.

03

## SUBMIT YOUR APPLICATION

Once you have decided which course you would like to apply for you can submit your application. Visit our How to Apply page 220 for more information.

04

## ATTEND YOUR INTERVIEW

Our Admissions Team will be in touch with details of your interview. This is a friendly, informal chat with a course tutor which gives you the opportunity to find out more about the course you have chosen. Interviews take place once a month, between 4-6pm.

05

## ACCEPT YOUR OFFER

After your interview you will receive a conditional offer for your chosen course. To accept this offer you can log into your online account or let our Admissions Team know and they will update your record.

06

## ATTEND OUR NEW STUDENT DAY

Our New Student Day takes place on **Friday 30th June 2023**. This event gives you the opportunity to sample your chosen course, meet your tutors and fellow classmates. You will also be able to explore the campus and experience college life.

07

## PREPARE FOR JOINING COLLEGE

Look out for your guide to starting college which will land in the post with you towards the end of July. This details everything you need to know about enrolment which is when you officially join college.

08

## GCSE RESULTS AND ENROLMENT

Collect your GCSE results and bring them to your enrolment appointment. Here you will meet with tutors to confirm your course choices. Do not worry if you have not got the grades you were expecting, we will have a suitable alternative course for you.

09

## CONGRATULATIONS

Once you have collected your ID badge at your enrolment appointment you are officially a student at an Ofsted Outstanding college! We look forward to seeing you on your first day in September.

# PARENT, CARER AND GUARDIAN INFORMATION

**We know you will have questions about your young person's next steps so here's everything you need to know to support you and your young person's transition to college.**

## **How can I help my young person choose the correct course?**

Talk to them about their favourite subjects and what they enjoy about them is a good place to start. You could discuss careers and what job they would love to do in the future. Once these have been identified we can support in advising the pathways most suitable to match their interests.

## **When does my young person need to apply to college?**

Applications can be made throughout the year, however we do recommend applying before March to make the most of our exciting applicant journey and to ensure we can keep in touch with them throughout their last year at school.

## **My young person would like to go to University after college. Do college support with University applications?**

Yes, when they are ready to start looking at Universities our expert Careers Team are here to help with personalised careers advice, University applications, University finance advice, interview techniques and much more.

## **What if my young person changes their mind on their course choice?**

That's absolutely fine! Application choices can be changed at any time, they will be invited to another interview for their new course choice.

## **What support is available to my young person?**

There are a wide range of specialist services here at college to support them every step of the way. You can find out more on page 30.

## **Does my young person need to attend an interview?**

Interviews are an important part of the application process as this is their chance to speak to the tutors of their selected course to ensure it's the right choice for them. Interviews usually last around 15-minutes and are very informal.

## **Is there financial support for my young person?**

We have an extensive financial support package for our full-time 16-18 year old students which are tailored to individual needs. We also have a College Bursary Fund which some students may be eligible for, more information can be found on page 34.

## **PARENT CHECKLIST**

- ▶ Discuss with your young person their different options after school
- ▶ Find out about our range of Vocational, Apprenticeship, A Level and T Level Courses
- ▶ Attend College Open Events
- ▶ Travel consideration
- ▶ Submit a College application
- ▶ Attend an interview
- ▶ New Student and Enrolment dates added to your diary



# OPEN EVENTS

## **School Leaver Open Event**

Wednesday 21st September  
5.30pm -7.30pm

## **School Leaver Open Event**

Tuesday 11th October  
5.30pm -7.30pm

## **School Leaver Open Event**

Wednesday 16th November  
5.30pm -7.30pm

## **School Leaver Open Event**

Monday 30th January  
5.30pm -7.30pm

## **Apprenticeship Open Event**

Thursday 9th February  
5.30pm -7.30pm

## **Year 8, 9 and 10 Open Event**

Wednesday 19th April  
5.30pm -7.30pm

## **New Student Day**

Friday 30th June

**Register  
Now**



# CONTACT US

**01282 440272**

***admissions@nelsongroup.ac.uk***

***accross.ac.uk***

***Accrington and Rossendale College  
Sandy Lane, Accrington  
Lancashire, BB2 2AR***

